



National Productivity Council

Under DPIIT, Ministry of Commerce & Industry, Govt. of India

ONLINE TRAINING SESSION Salient Features of RTI Act & Records Management in Government

9th – 10th August 2021 | 10:00 Hrs – 13:00 hrs

About the Program

As the RTI Act, which got the assent of the president on 15th June 2005, is mandatory to be implemented, it is very important for the organizations to understand all the requirements of this act. The interlinkages of this act with other relevant Acts needs to be understood to implement the same within one's organization. This webinar has been designed to equip the participants with the right interpretations and the implementations of the Act.

Program Objective and key learning points

- ❖ Understanding objectives of RTI
- ❖ What is covered and what is not covered under RTI
- ❖ Exemptions from Disclosure
- ❖ Procedures for Seeking information under RTI
- ❖ Role of APIOs CPIOs; Penal Provisions
- ❖ Salient Features of Records Management

FEE STRUCTURE

The total fees for this program has been fixed at **₹ 5900 /- (Inclusive of all taxes)**

FACULTY PROFILE



Sh PCP Mahapatra Sh PCP Mahapatra, is a distinguished Scholar, a university Gold Medallist with two postgraduate degrees one each in oceanography and chemistry. In addition, he holds a PG Degree in Industrial Relations & Personnel Management, LLB and MBA. He belongs to the Central Secretariat Services and has served the Govt of India in various central Ministries over three decades. He possesses rich experience in the field of Administration, Establishment, Legal, Vigilance, DE, RTI, Training etc. Being a professional Trainer (trained Trainer), he has independently conducted more than 500 training programs in varied topics. Presently Sh Mahapatra is an Advocate and practices law. He imparts training as faculty in many government trainings institutes

NOMINATIONS MAY BE SENT THROUGH:

1. Participants willing to register in individual capacity they may register themselves on our website and make necessary payments on the link attached.

<http://bit.ly/npc-rti>

Nomination once confirmed cannot be cancelled, however substitution of participant(s) is allowed. In case nomination participant(s) is not able to attend the workshop due to any reason and no substitution is made, fees shall be payable. Limited seats available for the present workshop and hence the nominations will be accepted on first-cum-first-serve basis.

2. Participants sponsored by organisations may enrol themselves by email to the undersigned and providing participants' name, designation, Company Name, contact number & e-mail ID. Kindly also provide GSTIN of your organization at the time of nomination. Please note that participation fee is to be paid at the time of nomination.

For making payment through NEFT, details are as under: ECS Details (For Fee payment):

Bank Name	: State Bank of India
Branch	: New Guwahati
Bank Account No	: 39754600161
IFCS/RTGS/NEFT Code	: SBIN0000221
PAN No	: AAATN0402F
GST No	: 18AAATN0402F1Z5.

FOR FURTHER INFORMATION OR CLARIFICATION KINDLY CONTACT

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