



NATIONAL PRODUCTIVITY COUNCIL

PRESENTS ONLINE SESSION ON

PREVENTIVE VIGILANCE & DEPARTMENTAL ENQUIRY – A practical Approach

23rd – 24th August 2021



PROGRAM COVERAGE

The program shall over three days with two sessions each day i.e. 3 hours of training each day. We encourage a highly interactive session, During the three days the speaker shall discuss about the various aspects of Preventive Vigilance and departmental enquiry.

KEY TAKEAWAYS

- Preventive Vigilance – a conceptual framework
- Rules Governing vigilance
- Duties and responsibilities of vigilance officer- a practical approach
- Rules governing Departmental enquiry
- Constitutional Provisions;
- Principle of Natural Justice
- Meaning of Suspension & its features
- Stages of Departmental Enquiry
- Penalties-Minor & Major
- Level of Proof, Appeal, Revision, Review,
- Proceedings after retirement.

REACH US AT

National Productivity Council
(Under DPIIT, Min of Commerce & Industry, GoI)

Regional Directorate
2nd Floor Meenakshi Bhawan
Rajgarh Road, Guwahati 781007

Course Coordinator

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ABOUT WEBINAR

The implementation of the 7th CPC recommendations has brought in several changes in the basic Establishment Rules. The government systems of personnel administration continue to focus largely on these rules and procedures. General Administration in any organisation is a crucial procedure which involves a number of activities. Rules governing Preventive Vigilance and Departmental Enquiry are very crucial and needs to be carefully understood for effective implementation. *National Productivity Council* is organising this **online training sessions** with a objective to impart and maximise the knowledge of participants involved in the proceedings of Vigilance and DE.

SPEAKER PROFILE

Sh. PCP Mahapatra, is a distinguished Scholar, a university Gold Medallist with two postgraduate. He also holds a PG Degree in Industrial Relations & Personnel Management, LLB and MBA. He belongs to the Central Secretariat Services and has served the Govt of India in various central Ministries over three decades. He possesses rich experience in the field of Administration, Establishment, Legal, Vigilance, DE, RTI, Training etc. Presently Sh. Mahapatra is an Advocate and practices law. He imparts training as faculty in many government trainings institutes.



REGISTRATION DETAILS

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| Program Dates | : 23 RD – 24 TH August 2021 |
| Time | : 10am – 1pm (180 min on each day) |
| Registration Fee | : ₹ 5782 /- (inclusive of GST) per participant |
| Register at | : http://bit.ly/npc-pvde |

For Bulk registration / nomination please get in touch with us

e-certificates shall be issued to participants.

TARGET AUDIENCE

The program is suitable for and highly beneficial for all ASOs/SOs/Dealing Assts/ Officers etc. who are posted in establishment /Administration etc. Executive Secretaries, Private Secretaries, Personal Assistants, Stenographers, Junior & Middle level officials from Government Departments, Public Sector & Private Sector Organisation, Corporations, Board, Autonomous bodies, Banks and Service Organization etc. will find this program to very beneficial.