



NATIONAL PRODUCTIVITY COUNCIL

## Training Programme

On

## CORPORATE SOCIAL RESPONSIBILITY (CSR)

Business meets Community for Sustainable Development

Date: 26<sup>th</sup> to 30<sup>th</sup>  
June 2023

Leh, Ladakh



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ONE EARTH • ONE FAMILY • ONE FUTURE

## **1. ABOUT NPC**

National Productivity Council (NPC) is an autonomous organization under the Department of Promotion of Industry and Internal Trade, Ministry of Commerce & Industry, Government of India. The present expertise available in NPC has a resource base of professionals from fields such as Economics, Industrial Engineering, Human Resource Management, Energy, Environment, IT, Project Monitoring and Evaluation, Research Studies and Baseline Surveys. In addition, services of external professionals and subject matter specialists are also sought on need basis, depending upon the nature and scope of work. NPC extends services from its headquarter at New Delhi and 12 regional offices across the country manned by more than 100 full time professionals. NPC has professionals from diverse fields to provide Consultancy, Capacity Building and Project Monitoring Unit (PMU) services to various organisations including Central Government Ministries and State Governments.

## **2. PROGRAMME THEME**

Corporate Social Responsibility (CSR) has been traditionally viewed as a nice-to-have activity, driven either by the charitable instincts of top management, or by the PR value it generates. This situation is changing and more and more companies are viewing CSR as a vital component of corporate governance and risk management. The Companies Bill (2013) proposes to make CSR mandatory for companies and has also prescribed the kinds of activities that can count as CSR. Government has also mandated that CSR be conducted under the supervision of the company Board of Directors, with a designated Director responsible for the implementation. SEBI (Securities and Exchange Board of India) has also made it mandatory for companies to provide annual reporting of their CSR (or Environmental, Social and Governance (ESG) practices), with effect from December 2012 and had also issued circular on “Business Responsibility and Sustainability Reporting by listed entities” from FY 2022-23. Therefore, it has become prudent on the part of the corporate to adopt systematic approach not only for implementation of CSR projects but also to ensure effective review and obligatory on the part of reporting as per statutory provision and requirement.

## **3. LEARNING OBJECTIVES**

This training programme enable participants to learn:

- To understand the concept of CSR and its implementation aspects in line with Companies Act-2013.
- Understand the areas for implementation of CSR projects as per the schedule prescribed under the Act and its reporting.
- To understand sustainability reporting standards and guidelines.

- To understand the implementation challenges, framework and best practices in CSR.
- To understand baseline and impact assessment of CSR projects for effective implementation and outcome monitoring.
- To align the CSR projects and its outcome with Sustainable Development Goals (SDGs): 2030 of UN.

#### **4. BROAD PROGRAMME COVERAGE**

The following topics shall be covered during the training:

- To acquaint with the concept of Corporate Social Responsibility (CSR)
- To examine the key determinants of CSR
- To understand various CSR/Sustainability Reporting Standards & Guidelines at the National Level, Global Level
- To familiarize with CSR disclosure initiatives in India
- To assess Business Responsibility Report of Companies working in India
- To develop strategies for promoting well-being of the employees through CSR
- To understand the implement strategies, relevance, and significance of base-line study, impact assessment studies prudent for effective implementation of CSR projects by corporates.
- To understand the concept of sustainable Development Goals (SDGs) and its alignment with CSR initiatives of corporate.

#### **5. METHODOLOGY**

Methodology of the training program would be participative in nature. The sessions would be based on conceptual deliberations, case studies, success stories and group exercises/discussions.

#### **6. PARTICIPANTS' PROFILE**

Officials from Public Sector Undertakings, Private Sector Units, Financial Institutions, NBFCs, Corporations, Central & State Government Departments, Academic Institutions, Labour Unions/Associations.

#### **7. FACULTY**

The faculty for the training programme will comprise of senior NPC Experts & other renowned and experienced Trainers from the respective field.

## 8. PROGRAMME FEE & VENUE

<b>Programme Code</b>	<b>TP/23-24/17</b>
<b>Program Venue</b>	<b>Leh, Ladakh</b>
<b>Programme Fee</b>	<b>Residential Participants</b> ₹ 55,000/- + 18% GST (In Words: Rupees Fifty-Five Thousand only) plus 18% GST per participant  <b>Non-Residential Participants</b> ₹ 42,500/- + 18% GST (In Words: Rupees Forty-Two Thousand Five Hundred only) plus 18% GST per participant
<b>For Residential Participants</b>	<b>Check In:</b> 26 <sup>th</sup> June 2023 (AN) <b>Check Out:</b> 30 <sup>th</sup> June 2023 (FN)

### 8.1 PAYMENT DETAILS

Programme fee inclusive of GST to be paid in advance and proof of payment to be attached along with application form.

- ECS Payment Details: Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at NEW DELHI
- NPC'S PAN No: AAATN0402F, NPC'S GSTIN: 07AAATN0402F1Z8

*As per GOI notification No. 9/2017-Integrated Tax (Rate) dated 28.06.17, Sr. No. 75, Heading 9992 (at page no. 19 of the notification) No GST is applicable where Services provided to the Central Government, State Government, UT Administration under any training programme for which total expenditure is borne by the Central Government, State Government, UT Administration.*

## 9. HOW TO APPLY

- Please apply in prescribed application format enclosed with this brochure. Nominations may be sent to the following address:

**The Training Coordinator**

**National Productivity Council**

**5-6 Institutional Area, Lodhi Road, New Delhi – 110003**

**Email Id: [npctraining@npcindia.gov.in](mailto:npctraining@npcindia.gov.in), [ashutosh.makup@npcindia.gov.in](mailto:ashutosh.makup@npcindia.gov.in)**

**Tel: 011-24607363, 7978960438**

## 10. GENERAL INSTRUCTIONS

- Due to limited number of seats, it is recommended to send the nominations as per attached format at the earliest, for ensuring the availability. Acceptance of the nominations is subject to the seat availability and receipt of programme fee latest by the last date for nominations.
- The Residential programme fee covers the professional fees towards training, board & lodge of the Participant(s). The fee once deposited is non-refundable, however, substitutions are allowed.
- Each participant should carry their ID cards and necessary letters / orders issued by their department for attending the training program.
- The Non-Residential programme fee covers the professional fee towards training, lunch and refreshments during the training program. The fee once deposited is non-refundable, however, substitutions are allowed.
- NPC shall not bear any charges towards participants' to & fro travel from their residence / place of stay and the training program venue. All participants shall make their own arrangement to reach the venue on time as per the programme schedule.
- Participants are requested to assure their health and safety during the training period and NPC will not be liable for medical expenses incurred by the participants during the program.
- The participants shall be awarded Certificate of Participation on successful completion of programme.
- Any other terms and conditions apply as may be notified by NPC at any point of time.
- Referring to GST guidelines, you are requested to confirm the applicability of GST payment for your department.
- Participants are required to follow the necessary COVID protocols during training.
- NPC will not provide boarding and lodging before and after the dates of programme. Participants planning to stay longer than the scheduled duration should arrange the same at their own cost.
- Settlement of additional bills: The hotel will be instructed to open separate folio for each participant. Participants may directly settle their additional dues regarding family member, laundry, telephone, mini bar, room service, overstay etc. with the hotel before checkout.



**NATIONAL PRODUCTIVITY COUNCIL**

**5-6 Institutional Area, Lodhi Road, New Delhi – 110003**

**[npctraining@npcindia.gov.in](mailto:npctraining@npcindia.gov.in), [ashutosh.makup@npcindia.gov.in](mailto:ashutosh.makup@npcindia.gov.in)**

**APPLICATION FORM FOR NOMINATIONS**

Title of Programme:

Programme Code:

Programme Duration:

Location:

**Details of Nominated Participants:**

S. No	Name of Delegate	Designation	Mobile No.	Email ID	Official Address for correspondence
1					
2					
3					
4					
5					

**Details of Nominating Authority:**

Name:

Designation:

Organization:

Address:

Contact Number:

Email ID:

Signature

Details of Proof of payment of Programme fee (RTGS / NEFT Details; Cheque, DD):

## **Payment Particulars**

- **ECS Payment Details:** Indian Overseas Bank, 70, Golf Link, New Delhi Branch; A/c No. 026501000009207, IFSC Code. IOBA0000265
- In case of ECS Payment, the payment details should be intimated accordingly along with UTR number
- DD/Cheque should be drawn in the name of NATIONAL PRODUCTIVITY COUNCIL payable at  
NEW DELHI
- Programme Fees per Participant plus GST to be paid in advance
- PAN No: AAATN0402F, GSTIN: 07AAATN0402F1Z8

**National Productivity Council**  
(Under Department for Promotion of Industry and Internal Trade)  
Ministry of Commerce and Industry  
Government of India  
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