

National Productivity Council **(DPIIT, Ministry of Commerce & Industry, Govt. of India)**

EMPANELMENT OF CONSULTANTS ON CONTRACT BASIS

National Productivity Council (NPC) is national level organization to promote productivity culture in India. Established by the Ministry of Industry, Government of India in 1958, it is an autonomous, multipartite, non-profit organization with equal representation from employers' & workers' organizations and Government, apart from technical & professional institutions and other interests. NPC is a constituent of the Tokyo-based Asian Productivity Organization (APO), an Inter-Governmental Body, of which the Government of India is one of the founder members.

NPC intends to empanel and hire individuals retired in the grade/level of Section Officer or Under-Secretary in the Central Government Ministry/Departments/Attached bodies and Equivalent position(s) in Central PSUs having experience in dealing with personnel matters pertaining to various categories of employees, review and updation of personnel related policies in line with the DoPT/DPE guidelines applicable for Central Government organisations/CPSEs. The individual(s) shall be engaged in various projects handled by NPC.

Preferable Experience:

- Cadre restructuring, intake/transition plan and financial implication thereof.
- ECDA rules (Employee Conduct, Discipline & Appeal Rules)
- Review/ Updating & Consolidation of Personnel Manual
- Review/ Updating of Recruitment Rules and Policy for Engagement of employees/Consultants on Contract basis
- Policy towards payment of PRP/PLIS in line with DPE guidelines

Desirable:

Sound knowledge of application MS-Words, MS-Excel, MS-PowerPoints.

Remuneration:

Remuneration shall be determined on lumpsum basis and shall be paid in milestone(s)/achievement linked installment(s) as per the requirement of the project(s) and applicable office-orders.

Method of Selection:

On the basis of the credentials, the candidates will be shortlisted and called for interview either through VC or in-person at HQ, NPC at New Delhi. Based on the performance in the interview, the candidate shall be offered project specific engagement on contractual basis. Please note that no TA/DA will be provided for attending the Interview.

Nature of Engagement:

The candidate shall be engaged on contractual basis as per the requirements of the project(s). Candidates located in NCR shall be preferred for appointment as the execution of projects requires physical presence in various meetings, discussions and during field studies.

How to apply:

Interested candidates may please apply/send their CV and relevant documentary proof of last appointment to Sh. D K Rahul, Dy. Director, Human Resource Management (HRM), Email: dk.rahul@npcindia.gov.in, Tel: +91-11- 24607352.

Note: NPC reserves the right to cancel this empanelment process without assigning any notice/reasons thereof. The above engagement is purely on temporary basis and the candidates shall have no right whatsoever to claim for the permanent job subsequently with either NPC or the client organisation(s).