



PROJECT NOTIFICATION

Reference No.: 286

Date of Issue	29 January 2024
Project Code	24-RC-03-GE-TRC-B
Title	Training Course for Assessors for the Green Productivity Specialists Certification Program
Timing	22 April 2024–26 April 2024
Hosting Country(ies)	India
Venue City(ies)	New Delhi
Modality	Face-to-face
Implementing Organization(s)	National Productivity Council, India
Participating Country(ies)	Bangladesh, India, Indonesia, Malaysia, Mongolia, Pakistan, Singapore, Sri Lanka, Thailand, and Vietnam
Overseas Participants	18
Local Participants	6
Closing Date	8 March 2024
Remarks	Not Applicable

Objectives	Develop qualified, competent assessors for APO-accredited certification bodies (CBs); familiarize participants with the APO-GPS 201:2023 Requirements for Green Productivity (GP) Specialists; and impart the methods, criteria, and competencies required by assessors to conduct assessment of GP certification candidates.
Rationale	The APO Certification Body Development (CBD) Program aims to develop NPOs and their affiliated organizations to become APO-accredited CBs to operate certification schemes of GP Specialists. As a CB, one of the important components is to build a pool of qualified assessors who are familiar with certification schemes and assessment methods to evaluate the competencies of certification candidates.
Background	<p>The APO Accreditation and Certification Program involves certification and recertification of CBs in members that operate APO certification of persons schemes. As a continuous improvement, the APO revised and standardized its certification of persons schemes on productivity specialists and GP specialists in 2023.</p> <p>Under the APO-GPS 201:2023 Requirements for Green Productivity Specialists scheme, CBs conduct documentation verification, examination, desktop assessment, face-to-face panel interviews, and evaluation of submitted GP reports before issuing certification to candidates.</p> <p>To strengthen and build CBs' capacity in APO-GPS 201:2023, this course aims to develop assessors in APO members under APO-GPS 201:2023 by providing the required skills, knowledge, and ability in conducting assessments. Participants are expected to continue serving CBs as internal or external assessors after completion of the training course.</p>
Topics	Levels of certification; framework of GP improvement; prerequisites and competency requirements for GP specialists; roles and responsibilities of assessors; assessment methods for GP domain expertise; GP specialist skills and employability skills; certification and recertification process for GP specialists; and assessors' code of conduct.
Outcome	Competent assessors for the APO-GPS 201:2023 standard who are equipped with the required skills and knowledge are developed, CBs' capability is strengthened, and the reputation of CBs is enhanced.
Qualifications	Senior professional staff of NPOs, certified management consultants, certified professional auditors/assessors of personnel certification schemes, and professionals to be engaged by CBs for conducting candidate assessments.

Please refer to the implementation procedures circulated with this document for further details.



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Secretary-General