



PROJECT NOTIFICATION

Reference No.: 146

Date of Issue	6 July 2023
Project Code	23-RC-10-GE-RES-A
Title	Productivity Analysis Series
Timing	7 July 2023–31 December 2023
Hosting Country(ies)	Not Applicable
Venue City(ies)	Not Applicable
Modality	Online
Implementing Organization(s)	APO Secretariat
Participating Country(ies)	All Member Countries
Overseas Participants	Not Applicable
Local Participants	Not Applicable
Closing Date	31 August 2023
Remarks	The closing date is for National Productivity Organizations to submit proposals to be published in Productivity Analysis 2024. For more details, please refer to the attached Implementation Procedures.

Objectives	Analyze emerging productivity issues and challenges impacting labor productivity in APO members postpandemic; identify new opportunities for rebound and regrowth; compile best practices of productivity enhancement policies; and publish Productivity Analysis 2024.
Rationale	In its role as a think tank and regional adviser, the APO conducts research to monitor economic growth performance. To better understand country-specific economic and social situations, the Productivity Analysis series taps the expertise of national institutes for joint research.
Background	<p>In the fast-changing environment, with the diverse stages of economic development of APO members, more in-depth analyses of country-specific situations are required. The APO publishes the Productivity Analysis Series in collaboration with national research institutes specializing in productivity and economic development studies. These institutes are well versed in local situations and assist governments in policy formulation for productivity growth. Tapping their expertise enables the APO to keep up with the latest productivity knowledge and recent challenges in its members. The collaboration also widens networks and strengthens partnerships for a better understanding of productivity development.</p> <p>In 2023, countries are aiming to revitalize their economies in the postpandemic situation. Productivity Analysis 2024 will focus on key productivity issues and policy priorities for rebound and regrowth to the pre-COVID-19 level in APO members.</p>
Topics	Emerging national economic and social challenges impacting productivity; Changes in the national landscape: Latest productivity knowledge and applications; In-depth analysis of productivity and economic development; Productivity policy priorities for rebound and regrowth; and Evidence-based productivity-enhancing policies.
Outcome	Strengthened think tank and regional adviser roles of the APO; monitoring of productivity trends and performance in member economies; enhanced productivity policymaking in APO members; and expanded partnerships with research institutes.
Qualifications	Research institutions with specialized knowledge on productivity and quantitative and qualitative economic analyses at aggregate and sectoral levels, with a track record of experience and publications in English and experience in providing advisory services to governments.

Please refer to the implementation procedures circulated with this document for further details.



Dr. Indra Pradana Singawinata
Secretary-General

IMPLEMENTATION PROCEDURES FOR THE PRODUCTIVITY ANALYSIS SERIES

1. Methodology

- a. Research proposal submission: Research institutions in APO member economies interested in publishing in the *Productivity Analysis Series* are invited to submit proposals through their NPOs by 31 August 2023. Proposals should analyze a specific national issue, best practices of productivity policy, and new challenges and opportunities for productivity enhancement. Proposals should include an overall report outline, research methodology, data sources, and expected contributions of the research report. Proposals should not exceed 1,000 words, excluding a maximum of 10 references.
- b. Research proposal review: Proposals will be reviewed, and the selected ones will be announced in September 2023.
- c. In-country research: Institutions whose research proposals are selected will collect and analyze data, write reports, and submit final drafts to the APO Secretariat by 31 December 2023. After submission of the research reports, the APO Secretariat may give comments and request revisions.
- d. Publication: The final reports will be published in the APO *Productivity Analysis Series*.

2. Tasks of Research Institutions

- a. Working with the APO Secretariat in developing the research framework.
- b. Finalizing the methodology and outline of the report structure with the APO Secretariat.
- c. Collecting data for the research (including communicating with the original data owners) and analyzing them based on the agreed framework and methodology.
- d. Preparing the final report and submitting it to the APO Secretariat by the deadline.
- e. Supporting the APO Secretariat during the process of confirming the research findings with APO member economies.
- f. Providing support for dissemination of the research findings after report completion.

3. Qualifications of Research Institutions

The APO Secretariat will invite and select appropriate research institutions with the following qualifications:

- a. Extensive, specialized knowledge of productivity and economic trends, quantitative and qualitative analyses, thematic issues of productivity at aggregate and sectoral levels, and economic and productivity advisory, with a track record of experience and publications in English.
- b. Experience in providing advisory services to governments.
- c. Excellent English writing skills.
- d. Strong commitment to undertaking and completing the research project within the given time frame.

4. Financial Arrangements

To be met by the APO

Honoraria for research institutions to be paid upon completion of the final reports.

To be met by research institutions

All implementation costs incurred by research institutions when conducting the studies.

5. Actions by Member Countries

- a. NPOs of participating members are requested to nominate candidate research institutions before the deadline.
- b. Each nomination must be accompanied by a research proposal and uploaded to the APO Document Management System (DMS)/Fleekdrive by NPOs.

IMPLEMENTATION PROCEDURES FOR APO RESEARCH PROJECTS (DIGITAL MULTICOUNTRY)

1. Methodology

- a. In-country research: Each national expert will collect and analyze data and write a preliminary report based on the research framework circulated prior to the coordination meeting. The reports will be finalized after the coordination meeting.
- b. Coordination meeting of experts: A coordination meeting to finalize the research methodology and framework will be organized. The preliminary reports detailing country-specific situations will be presented in this meeting for feedback from other experts. The virtual sessions will be around three hours each day.

2. Qualifications of Experts

Chief experts

Extensive experience in undertaking qualitative and quantitative international research projects business strategies, GSC strategies, and productivity policy, with a track record of published reports in English on those topics, and excellent English writing and presentation skills.

National experts

Analysts or academic researchers specializing in business strategies, GSC strategies, and productivity policy, with a track record of experience in publishing reports in English on those topics and conducting qualitative and quantitative research national-level research, excellent English writing and presentation skills.

3. Tasks of Experts

Chief expert

- a. Develop the overall framework and guidelines for the research.
- b. Present the research framework, methodology, and report structure during the coordination meeting.
- c. Review the drafts and provide feedback to the national experts to ensure the quality of the work.
- d. Provide support and advice to the national experts in conducting the research.
- e. Prepare the final report and submit it to the APO Secretariat by the deadline.

National experts

- a. Collect data at national level following the methodology and framework provided.
- b. Write country reports on the analyses and findings based on the data collected.
- c. Present the preliminary reports during the coordination meeting.
- d. Revise the reports following the agreement during the coordination meeting and reflect the comments of the chief expert and APO Secretariat.
- e. Cooperate with the chief expert to ensure the quality and consistency of the final report.
- f. Submit the reports following the agreed format to the chief expert and APO Secretariat by the deadline.

4. Financial Arrangements

To be met by the APO

- a. Honoraria for the chief and national experts.
- b. All assignment and relevant research costs.

To be met by experts or participating members

All local implementation costs incurred by national experts when collecting data at the national level.

5. Actions by Participating APO Members

- a. Participating members are requested to nominate candidate national experts before the deadline.
- b. Each nomination must be accompanied by the APO biodata form and uploaded to the APO Document Management System (DMS)/Fleekdrive by the NPO.

6. Actions by the APO Secretariat

- a. Identify and invite a chief expert to lead the research until its completion.
- b. Coordinate all arrangements related to the research activities.