



NOTICE

No. 11008/EN/NPC

Dt. 09-07-2021

National Productivity Council (NPC) invites application from Indian citizens for contractual engagement as Project Assistant required for providing assistance in conducting perception survey in Patna for UNEP project with respect to plastic waste generation, management, citizen behavioral aspects as a part of UNEP countermeasure project.

1. **Position:** Project Assistant [2 position]
2. **Experience:**
 - (a) Candidate with some relevant experience in environment management, waste management technologies etc. Students pursuing higher studies in environmental management may also be considered.
 - (b) Candidates based at Patna having good familiarities with local areas of Patna, local language (Dialect) will be preferred.
3. **Qualification:** Graduate in any Specialization. Qualification in Environment management will be preferred.
4. **Remuneration:** The consolidated remuneration of Rs. 15,000/- per month (on Prorata basis) will be paid for duration of employment. Candidates with suitable background may be offered upto Rs. 20000/- per month.
5. **Method of selection:** Applications will be shortlisted on the basis of Qualification and their relevant experience in the field. Only shortlisted candidates will be notified with regard to further course of action.
6. **Terms for engagement:** Engagement will be for approx. 1-2 months and may be extended as per requirement. The engagement will be purely on contract basis. NPC reserved the right to terminate this notice.
7. **How to apply:** The cover letter along with detailed CV may be sent to patna@npcindia.gov.in, with subject heading of email "Application for the postof Project Assistant" and the last date for receiving the application latestby **15 July, 2021**.

General Terms & Conditions

- a) The engagement will be purely on contractual/temporary basis and initially will be valid for a period of approx. 2 months, which may be extended for a further period on the basis of work requirement & upon assessment of the performance and subject to approval of competent authority.
- b) Selected candidate will have no right to demand for any regularization of his/her services at NPC under any circumstances.
- c) The candidate selected will be required to work in Patna.
- d) The NPC reserves the right to cancel this selection process without assigning any notice/reasons thereof. The above engagement is purely on contractual/temporary basis and the candidates will have no right whatsoever to claim for any permanent job subsequently at NPC.
- e) The engagement DOES NOT confer any right upon the engaged person to demand any position or job in NPC during the tenure of engagement or anytime in future.
- f) NPC reserves its right NOT TO ENGAGE any person in response to the advertisement and this is only an invitation to apply for engagement. NPC cannot be held liable under any circumstances whatsoever for any action taken by any person in response to this Advertisement.

The candidate will undertake & execute the assigned tasks with all sincerity and as per communicated timelines. The failure in commitments and duty by the candidate will be reviewed seriously and his/her engagement / empanelment will be terminated and **NO FURTHER ENGAGEMENTS WILL BE OFFERED.**

- g) After the culmination of tenure / engagement, if the engaged person is found to be involved in demeaning the brand / image of NPC, legal action will be taken against him/her and he/she will be blacklisted from offering his/her services to NPC.
- h) The applicants are advised to provide their active e-mail address for communication. The candidates are advised to regularly check their e-mails as well as NPC website.
- i) Your major tasks are included but not limited as mentioned in the enclosed ***Annexure-I.***

Annexure-I

1. Undertaking a detailed perception survey in Patna and its surrounding areas regarding plastic waste generation and its' impact on stakeholders.
2. Providing awareness to stake holders about plastic waste and its impact on society , wherever required, before undertaking the perception survey.
3. The survey will be conducted for the following stakeholders, as mentioned in the table below.

. No.	Category	Sample size
1	Religious Institutions	Focused Group Discussion with 7 members + 3 safai Karamchari of religious Institution
2	Schools/Colleges - 2 Nos	Questionnaire survey with 100-200 students + interview with school principal
3	Commercial (Market shops , Ashrams, Hotels,)	10 shopkeepers + interview with head of shopkeeper's committee
4	Households	
	(i) Low income residential Area	Focused Group Discussion with 15 residents
	(ii) High Income residential Area	Questionnaire survey with 10 households
5	Civil Society Organization	Interview with founder of the organisation
6	Industry	Interview with 5 industry heads
7	Waste management sector-	
a	Rag pickers,	Interview with 5 ragpickers, kabadiwala
b	ULB officials,	Interview with concerned ULB official in solid waste management department
c	Safai karamchari)	Interview with 10 safai karamchari
8	Fishermen community	Interview with 5 fishermen

Above is the tentative list and can be modified for the additional stakeholders and sample size of responses as per the situation.

Note: The scope of work is liable to change any time during the project subject to any change in Guidelines issued by relevant ministry. You will be responsible for above work & activities but not limited to the same.