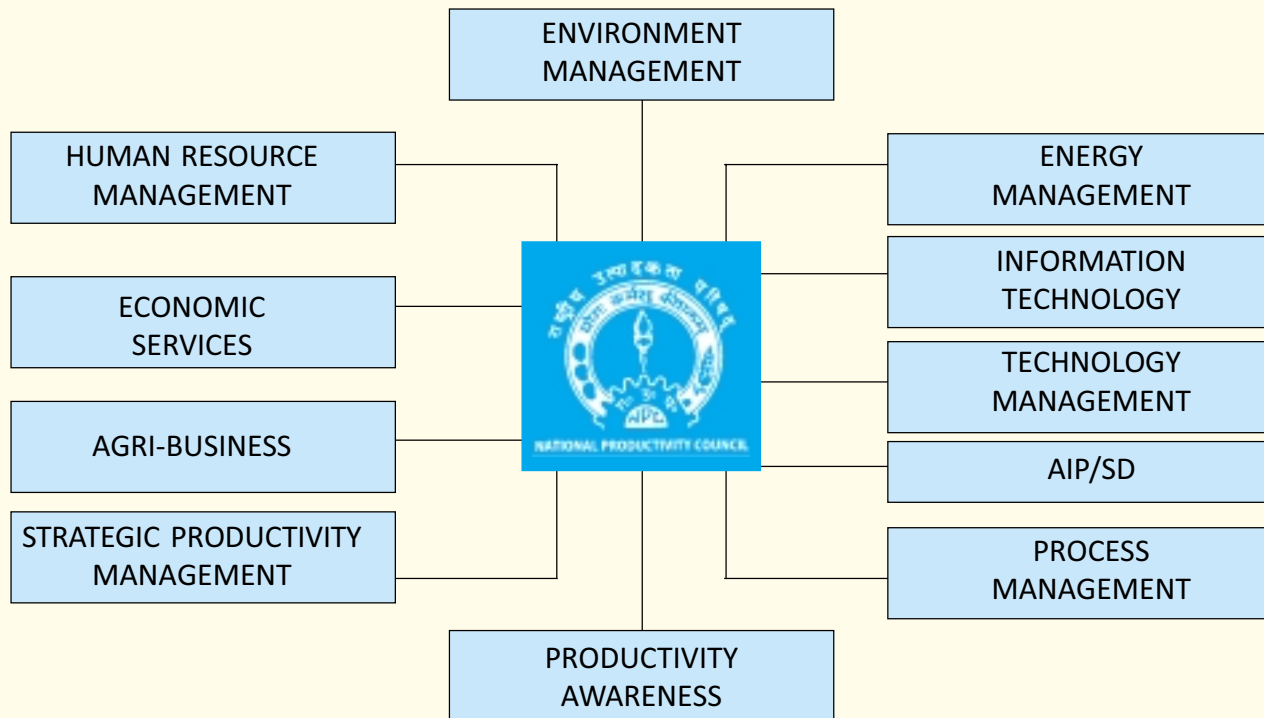


NATIONAL PRODUCTIVITY COUNCIL

National Productivity Council (NPC) was set up as an autonomous organization by the Government of India with the objectives of generating productivity consciousness and providing productivity services to various sectors of national economy. Besides its headquarters, NPC has 13 Regional Offices (called Regional Professional Management Groups) at all major State Capitals/Industrial Centres, apart from its own in- house training institute, Dr. Ambedkar Institute of Productivity (AIP) at Chennai.

NPC organizes programmes, seminars, workshops and conferences for training public and private sector managers & Central/State Government Officials and offers consultancy services in the areas of Process Management, Strategic Productivity, Technology Management, Energy Management, Human Resources Management, Environment Management, Pollution Control, Information Technology, Economic Services, Agri-Business, Total Quality Management (TQM), Benchmarking, ISO 9000/14000 and OHSAS 18000, Informal Sector Productivity etc., apart from undertaking research in productivity related areas.

NPC BUSINESS AREAS



GOVERNING BODY MEMEBRS OF NPC (As on 31st Oct. 2012)

S.No.	Name & Designation
I	CHAIRMAN & DIRECTOR GENERAL
1	Shri Saurabh Chandra, IAS Chairman, National Productivity Council & Secretary, Department of IPP, Ministry of Commerce & Industry
2	Director General, National Productivity Council
II.	GOVERNMENT REPRESENTATIVES-5
3	Shri Vijay Shankar Madan Additional Secretary & Financial Adviser Department of IPP, Ministry of Commerce & Industry
4	Shri Ashish Bahaguna Secretary, Department of Agriculture & Cooperation Ministry of Agriculture
5	Shri P. Umashankar Secretary (P), Ministry of Power
6	Dr. Tishyarakshit Chatterjee Secretary, Ministry of Environment & Forests
7	Ms. Sindhushree Khullar Secretary, Planning Commission
III	REPRESENTATIVES OF EMPLOYERS-5
8	Shri Rajkumar Dhoot President, Associated Chambers of Commerce & Industry of India
9	Shri R.V. Kanoria President, Federation of Indian Chambers of Commerce & Industry
10	Shri U.D. Choubey Director General, Standing Conference of Public Enterprises
11	Shri Badish Jindal, President Federation of Associations of Small Industries of India (FASII)
12	Shri M D Mallya Chairman - Indian Banks' Association Chairman & Managing Director , Bank of Baroda
IV	REPRESENTATIVES OF LABOUR – 5
13	Shri K. Lakshma Reddy All India Vice President, Bharatiya Mazdoor Sangh

14	Shri R. Chandrasekharan General Secretary, INTUC
15	Shri S.S. Thiagarajan Vice President, AITUC
16	Shri R.A. Mittal Secretary, Hind Mazdoor Sabha
17	Shri Krishna Chandra Chakraborty All India President , All India Committee AIUTUC-Lenin Sarani
V.	REPRESENTATIVES OF INSTITUTIONS-2
18	Secretary General, Quality Council of India
19	Prof. Amitabha De Director, National Institute for Training in Industrial Engineering
VI.	REPRESENTATIVES OF LOCAL PRODUCTIVITY COUNCILS - 6
20	Dr. S. Rajagopala Reddi Hony. Secretary, Andhra Pradesh Productivity Council
21	Shri B.P.Bakshi Hony. Secretary, Assam Productivity Council
22	Dr.Ram Narayan Barot Vice President, Bombay Productivity Council
23	Shri Sudarshan Sareen President, Delhi Productivity Council
24	Shri K.E. Krishnamurthy Executive Secretary, Madras Productivity Council
25	Shri U.C. Jain Hon. Secretary General, Rajasthan State Productivity Council
	G.S. KRISHNAN SECRETARY, NPC

STRENGTH OF NPC EMPLOYEES (As on 31.3.2012)

Name of Posts	Scale of pay	Sanctioned	Existing	SC	ST	OBC	Ex-Service - man
GROUP -A							
Director General	37400-67000+12000	1	-	-			
Dy. Director General	37400-67000+10000	2	1	-			
Director Grade -I	37400-67000+8700	17	8	-			
Director Grade-II	15600-39100+7600	26	17	1			
Dy. Directors	15600-39100+6600	96	51	2	-	4	
Asstt. Directors	15600-39100+5400	145	51	11	4	14	
Ex-Cadre Officers equivalent to Asstt. Director	15600-39100+5400	8	5	1			
Group -B							
Section Officer	9300-34800+4600	27	17	4	-		
Private Secretary	9300-34800+4600	21	14	1			
Jr. Account Officer	9300-34800+4600	9	7				
Jr. Field Officer	9300-34800+4600	2	2				
Sr. Hindi Translator	9300-34800+4200	1	1	-			
Technical Assistant	9300-34800+4200	21	16	2			
Tech. Asstt.(A/cs.)	9300-34800+4200	13	11	1			
Stenographers	9300-34800+4200	26	17	2		1	
TA(Computer)	9300-34800+4200	1	1	-			
Library Assistant	9300-34800+4200	1	1	-			
Laboratory Analyst	9300-34800+4200	2	1	-			
Jr. Hindi Translator	9300-34800+4200	2	1	-			
Group -C							
Draftsman	5200-20200+2800	1	-	-			
Jr. Assistant	5200-20200+2400	26	16	3	1	1	1
Jr. Asst.(A/cs.)	5200-20200+2400	17	8	1	1		
Jr. Stenographer	5200-20200+2400	15	2	-		-	
Receptionist	5200-20200+2400	1	-	-			

AC Plant Operator	5200-20200+2400	1	-	-			
Projectionist	5200-20200+2400	1	-	-			
Electrician –cum-Mech.	5200-20200+2400	1	1	-			
Sorter	5200-20200+2000	1	1	-			
Clerk-cum-Typist	5200-20200+1900	40	14	4		1	
Staff-car-Driver	5200-20200+1900	11	4	3			
Despatch Rider	5200-20200+1900	1	1	1			
Mech.-cum-Operator	5200-20200+1900	1	-	-			
Group-D							
Multi Tasking Staff	5200-20200+1800	77	53	22	3	1	

From the Dy. Director General's Desk

National Productivity Council has been rendering yeomen service for the promotion of Productivity in all spheres of the Indian economy. The services are rendered through Training, Consultancy, Promotion, Institution Building, Research, International Services, and Publications etc. The last 54 years have seen gradual increase in the numbers, areas and the types of services. Starting with Industrial Engineering services the list has been growing and include areas such as - Process



Management, Human Resource Management, Agri - Business, Economic Services & Productivity Research, Information Technology, Energy Management, Environment Management, Technology Management & Plant Engineering. etc.

NPC has been trying to meet the challenges posed in the context of economic liberalization with renewed vigour. We have conducted about 190 number of Self-Run Training Programmes and In-company training programmes in 2011-12 covering topics like Organizational Excellence, Team Working, Performance Management, Six Sigma, Balance Score Card, Knowledge Management, e-Governance, TQM, TPM, Lean Manufacturing, Safety & Risk Management, Condition Monitoring & Predictive Maintenance, Spare Parts Management, Tribology, Energy Conservation and Audit, Various Management Systems like ISO 9000, ISO 14000, OHSAS-18001 etc. A total of about 6400 number of personnel have been trained in 2011-12.

Consultancy work demonstrating the application of various productivity tools and techniques were continued in the areas of Productivity Linked Incentive Scheme, Manpower and Organizational restructuring, Implementation of ISO 9001 Quality Management Systems, Audit of various Management Systems, Thermography and Vibration Monitoring studies, Safety Audits, Energy Audit, Systems and Process Improvement Studies, Cleaner Production (CP) demonstration Studies etc. About 95 number of consultancy projects have been successfully completed in 2011-12.

NPC has implemented seven major plan projects under XI five year plan namely - "Development of Knowledge Management Centre"; "World Class Centre for Training and Research in Productivity"; "Productivity Promotion and Dissemination"; "Centre of Excellence for Training in Energy Efficiency"; "Lean Manufacturing Certification Programmes"; One-year PG Course in Process Management, Energy Management & Environment Management; and "Eco-Products International Fair". Some of the major Consultancy Projects conducted during the year are:-

Process Management

- Implementation of Lean Manufacturing in 100 SME Clusters throughout the country on behalf of Ministry of Micro, Small & Medium Enterprises (MSME). NPC was made National Monitoring & Implementation Unit for overseeing the smooth implementation of Lean Manufacturing in SME sector for increasing their productivity & competitiveness.
- Two major studies have been conducted on Organisational Re-structuring and Manpower Norms for Airport Authority of India and National Institute of Open Schooling by designing a unique Decision Support System.

Energy Management

- Assignment on Fixing baseline energy consumption norms for 10 energy intensive sectors covering about 90 units all over the country under BEE's PAT scheme.
- Third party energy accounting under RAPDRP project of Govt. of India in 3 States with the objective to bring down the distribution losses, has been carried out.
- Conducting National Certification Examination for Energy Managers & Energy Auditors on behalf of BEE. About 10,000 Certified Auditors/Managers are serving Indian economy today.

Information Technology and Knowledge Management

- Apart from regular training programmes on the subjects of IT Applications, e-Governance, Knowledge Management, Right to Information etc., two studies on 'Preparation of Corporate Plan' for CRWC and "Knowledge, Attitude and Practice (KAP) Survey' for Himachal Pradesh Directorate of Energy are underway.

Environment Management

- NPC is continuously promoting the "Resource Conservation" through "Waste Minimisation" and "Green Productivity (GP)" concepts at local, regional & National level. Recently, in collaboration with Govt. of Gujarat, NPC has carried out demonstration projects and developed a booklet on Cleaner Production Case Studies which has been launched by the Principal Secretary, Govt. of Gujarat.

Economic Services & Research

- It has signed MOUs with various Central Ministries such as M/o Minority Affairs for monitoring of Seven Schemes for the years 2010 and 2011, Central Silk Board for undertaking a study on Baseline Survey of Sericulture Activities and M/o Commerce & Industry (DIPP) for undertaking the Evaluation of Industrial Infrastructure Upgradation Schemes across 38 clusters in India.

Agri Business

- Food Safety & Standards Authority of India, M/o Health & Family Welfare and Warehousing Developing Regulatory Authority, M/o Food & Consumer Affairs have empanelled NPC as an accreditation body for carrying out auditing of Food Business and Warehouses respectively. During the year 2011-12, NPC has audited 200 Food Units and 30 Warehouses and issued accreditation certificates.

Productivity Awareness

- Every year the Productivity Week is celebrated around the NPC's Foundation Day with the emphasis on themes of contemporary relevance to productivity. The theme for the year 2011-12 was "Productivity and Innovation – Enablers for Emerging Economy". Many awareness activities like seminars, meetings, lectures, competitions, publications & posters etc. were organized by NPC, LPCs and large number of organizations in the country.

International Services

- NPC organized Two International Programmes in India on behalf of APO and also coordinated sponsorship of about 49 candidates to APO programmes during last year.
- A demonstration project on Quality Management System in Sikkim Dairy, Gangtok in collaboration with APO was undertaken. The project objective was to demonstrate productivity, quality and food safety improvement in a cooperative body in the public sector. The project has helped Sikkim Dairy in turning around to a profitable venture.

Financial Performance

- The activity revenue/ deposits arising out of income from consultancy and training remained stagnant during the last two years.

The average attrition rate of consultants is about 5-6 per year. However there is a marginal improvement in revenue earning per consultant.

- To fulfill the shortage of consultants, NPC has decided to hire experienced experts and research associates on contract, on project to project basis.
- NPC proposes to utilize the facilities provided in the Centre of Excellence for Training in Energy Efficiency by organizing large number of National and International training programmes. In this direction, already tie-ups have been made with large public and private enterprises and United Nations Environment Programme (UNEP), Bangkok.

Conclusion

NPC has achieved many milestones through its activities to promote Productivity over the last 54 years. It has been fine tuning its services in consonance with the changes that are taking place in the economic and industrial spectrum of the country. These activities include institution building, specialized services in contemporary productivity subjects like Lean Manufacturing & Total Productive Maintenance, Energy Conservation, Environment Management, Technology Management, Agriculture Productivity, Information Technology etc., so that it has a significant contribution in enhancing productivity of all the sectors of our economy.

AN INSIGHT INTO SOME NPC PROJECTS DURING 2011-12

Preparation of Comprehensive Industrial Document (COINDS) and Status of Paint Industries for Central Pollution Control Board (CPCB)

Central Pollution Control Board (CPCB) desired to revise the status of COINDS for Paint industry and engaged National Productivity Council (NPC) to review the existing COINDS and Status of Paint Industries.

The field studies have been conducted in six industrial units covering different scales of operation, production details of different types of paints, type of paints and process adopted, raw materials used and effluent generation from different streams, segregation & its treatment presently adopted by industries units, mode of disposal of wastewater, reduction & recycling of effluent, treatment technologies, by product recovery / utilization, solvent recovery, etc.

Based on the data & information gathered by NPC through literature survey and the results & analysis of the field studies, a comprehensive industry document (COINDS) has been prepared and submitted to the department.

Development & Demonstration of Environmentally Sound, Technology for Regenerating/ Recovering / Recycling of Paint Sludge for Central Pollution Control Board (CPCB)

The objective of the project is to conserve resources & energy by preventing loss of valuable paint material contents in paint sludge by converting the paint sludge to paint primer/base coat/ intermediate coat in an environmentally sound manner. The technology was developed from environmental as well as economical point of view on public-private partnership basis between National Productivity Council (NPC), New Delhi and Maharani Paints (India) Pvt. Ltd. (MPIPL), Faridabad.

The project on “Development & Demonstration of Environmentally Sound Technology for Regenerating/ /Recycling of Paint Sludge” by Ministry of Environment & Forests (MoEF), will convert 96% of the paint sludge into useful product besides yielding following environmental benefits.

Type of Benefit	Quantity
CO ₂ Emissions reduction	3350 Kg/ Ton paint sludge processed
Waste load reduction	99%
Land Fill Area requirement reduction	97.5%

Under this project information dissemination workshop have been conducted in association with relevant stakeholders such as expert agencies/institutions and industries associations, to demonstrate the developed paint sludge recycling/conversion technology/process which was attended by all major automobile units namely, Hero Motors, Honda, Maruti Suzuki, Tata Motors, Mahindra and Mahindra, Suzuki Motorcycle, professor and students from academia like IIT and BIMTECH, government agencies like MoEF and CPCB. During the workshop the booklet on “Paint Sludge Management-The Environment Friendly Way” was also released. 1000 copies of the booklet was circulated among all PCB's , Industries and Industrial associations.



From L to R : Mr. K P Nyati, CEO, Sustainable Mining Initiative, Sh. N C Vasudevan, Director General, National Productivity Council, Prof. (Dr).L Kannan, Chief Guest, Prof. S P Gautam, Chairman, Central Pollution Control Board and Sh. R K Bhatia, MD, Maharani Paints Pvt. Ltd.



Productivity Week Celebrations (12th – 18th February)

NPC has been organizing observance of 12th February every year as Productivity Day and the seven day period from 12th February, it's Foundation Day as National Productivity Week with emphasis on themes of contemporary relevance to productivity. Accordingly, the theme for the year 2011-12 was "Productivity and Innovation – Enablers for Emerging Economy". All the Regional Offices of NPC were also actively involved in celebrating the Productivity Week. Number of Public Sector Undertaking to whom NPC approached through HQ and Regional Offices also organized various activities during Productivity Week. All the Local Productivity Councils all over the country celebrated the Productivity Week. Many awareness activities like seminars, meetings, lectures, competitions, publications and posters etc. were organized during the week by NPC and the Local Productivity Councils (LPCs). Many of the PSUs and their state units, Corporations and Institutions also celebrated productivity week by organizing various activities for awareness generation on the theme topic among their employees. Amongst others, the major among them are ONGC, BHEL, NMDC, NALCO, KRIBHCO, SFCI, HAL, IOCL, IIPA, BIT Mesra, NIIT Madurai, HMT, IFFCO, Northern Coal Field Ltd., CIPLA and Air India etc. Invited talks were also delivered by Senior NPC officials on the theme topic in various organizations and PSUs. Some of the activities organized by the regional offices of NPC as well as LPCs were also covered by print and electronic media.

APO Demonstration Project at Sikkim Dairy

NPC has successfully implemented a demonstration project on Productivity Improvement including Quality Management System in Public Sector Company in Sikkim Cooperative Milk Producers Union Ltd. (Sikkim Dairy), Gangtok, Sikkim under cooperation from Asian Productivity Organization, Japan. The project was launched in September 2010 and was completed in March 2012. The project objective was to demonstrate productivity, quality, and food safety improvement in a cooperative body in the public sector. As a matter of fact the project has helped Sikkim Dairy in turning around to a profitable venture. The project exemplifies various interventions that can be a good learning experience for dairy industry particularly in the Hilly Region of the country. To disseminate the results of the demonstration project, a closing workshop was organized in Gangtok on 16 March 2012 which was chaired by H.E. R.B. Subba, Minister of Cooperation, Government of Sikkim, and attended by more than 80 local participants.

Evaluation of Industrial Infrastructure Upgradation Scheme (IIUS)

Industrial Infrastructure Up-gradation Scheme (IIUS) was launched in 2003 as a Central Sector Scheme by Department of Industrial Policy & Promotion (DIPP), Ministry of Commerce & Industry, Government of India, in order to enhance competitiveness of Indian industry by providing quality

infrastructure through Public-Private Partnership (PPP) in selected functional industrial clusters. As of now, 38 industrial clusters are under IIUS implementation of which 14 IIUS clusters have been completed. This evaluation study has been carried out with the objective of critically evaluating the conception, sanctioning, implementation, monitoring and impact of the IIUS scheme during the XI Five year Plan and also for the continuation of the scheme under XII Five Year Plan. A detailed study was undertaken across all the 38 IIUS clusters with the help of direct and indirect field surveys and also discussions with all the stake holder categories from these IIUS clusters. The study has come out with modifications of the scheme so that the scheme would become more effective and useful during XII Five Year Plan.

Monitoring of Various Schemes of Ministry of Minority Affairs sponsored by Ministry of Minority Affairs, Govt of India

The main objective of the project undertaken by National Productivity Council was to monitor the implementation of various schemes of Ministry of Minority Affairs (M/oMA) on an annual basis. According to the terms of reference of the study, the monitoring exercise was undertaken with the help of 150 National Level Monitors (NLMs) who were selected through a national selection procedure. 90 NLMs were deployed for monitoring of Multi-Sectoral Development Programme across 90 Minority Concentration Districts and remaining 60 NLMs were deputed for monitoring of other schemes of the Ministry of Minority Affairs and its organizations in non- MSDP districts. NPC provided training on monitoring of Government Schemes to the selected National Level Minorities (NLMs) and entered into an agreement with NLMs for a period of one year. NPC designed monitoring proformas for the various schemes for use by NLMs and also prepared quarterly MIS Reports and Summary Reports based on the NLM Questionnaires and Observation Reports. It was a unique method of monitoring ongoing government schemes and programmes with the help of committed retired government. and defence personnel through a process of deployment of NLMs at the district level.

World Competitiveness Yearbook (WCY) IMD Switzerland: Partner Institute from India

Economic Services Group has been providing Partner Institute Services from India in the publication of the much acclaimed World Competitiveness Yearbook (WCY) brought out by the International Institute for Management Development (IMD) Lausanne, Switzerland for the last one decade. This association with IMD Switzerland started in 2000 and is still continuing. WCY 2011 reports the Competitiveness ranking of 59 major countries in the world and the Competitiveness has been estimated for more than 300 (hard (published) and soft (survey)) data variables.

National workshop on Technological Trends & Advances in Efficient Operation & Maintenance of Boilers

A national workshop on Technological Trends & Advances in Efficient Operation & Maintenance of Boilers was conducted by National Productivity Council at Raipur, Chhattisgarh during Jan. 2012. This national workshop was sponsored by Central Boilers Board as a part of their capacity building initiative for boiler operating personnel and also to focus on latest developments in boiler technology. Chhattisgarh is a state on the path of rapid industrial development and becoming a hub for thermal power generation and steel industry. Considering this aspect, the workshop's focus was on high pressure power boilers. The workshop was well attended by about 140 delegates from various industries in Chhattisgarh and other parts of the country. Leading boiler manufacturers such as Bharat Heavy Electricals Ltd., Thermax Ltd. and power producers namely NTPC and Reliance Energy took active part in the workshop and shared their experiences in the field.



Executive Manpower Study At Kirloskar Brothers Ltd.:

An executive manpower study focusing on effective utilization of officer and executive manpower was carried out for Kirloskar Brothers Ltd. a leading company in the field of hydraulics and water engineering. The study covered the executive manpower in the business verticals and supporting function in the corporate office, regional sales & project offices and also their manufacturing plants. The manpower requirements based on the company's business operations, on a conventional product mode and also in a project mode (with a much enlarge scope) were assessed. A tool based on project work equivalents was developed for effective planning and deployment of manpower for execution of their projects in power, water resources and irrigation.

Development Of Minimum Energy Performance Standards For Boilers Up To 10 TPH Capacity:

This was a technical exercise sponsored by Collaborative Labeling And Appliances Standards Program (CLASP), an international agency in US collaborating with Bureau of Energy Efficiency (BEE) in their standards & labeling program. The exercise involved market and technological assessment of boilers

up to 10 TPH capacity. This was a technical exercise, which was participative in approach and consultative in nature involving boiler manufacturers, central boilers board, bureau of energy efficiency, energy efficiency specialists and users. Minimum energy performance standards based on efficiency was established for boilers considering four principal fuels namely coal, oil, gas and rice husk and also for different type and technology of boilers. An endorsement labeling was suggested for administration of the Minimum Energy Performance Standards (MEPS) through an endorsement labeling program.

DPRs for Integrated Cooperative Development Project For Darbhanga And West Champaran Districts

NPC Patna has been chosen by the Deptt. of Co-operation, Govt. of Bihar for preparation of Integrated Co-operative Development Project Reports of various districts. of Bihar and Jharkhand. 15 reports have been prepared till date. These reports include district level co-operative development projects in various sectors like agriculture, fisheries, dairies, poultries, village industries in processing of fruits and vegetables etc. and development of co-operative banking sector. The Deptt. of Cooperation, Govt. of Bihar and Jharkhand have appreciated these reports. D.P.Rs for Darbhanga and West Champaran districts were prepared during this financial year.

Inspection/ Auditing of Food Business Operators

Food Safety & Standard Authority of India (FSSAI), Ministry of Health & Family Welfare, Govt. of India, has empanelled National Productivity Council for carrying out Inspection/ Auditing of Food Business Operators. During 2011-12, NPC Agribusiness Group had conducted inspections of 200 units under FSSR-2011.

Inspection Of Warehouses

Warehousing Development Regulatory Authority, Ministry of Food & Consumer Affairs has empanelled NPC as an accreditation body for conducting inspection of warehouses across the country. During 2011-12, NPC Agribusiness Group has covered 30 warehouses and issued accreditation certificates.

Technology Upgradation/Establishment/Modernization of Food Processing Industries

NPC Conducted Evaluation of implementation of plan scheme namely “Scheme for Technology Upgradation/Establishment/Modernization of Food Processing Industries” for Eastern Zone sponsored by Ministry of Food Processing Industries, Govt. of India. Under the study 5 States viz. Bihar, Jharkhand, West Bengal, Orissa & Chhatisgarh were covered.

Evaluation & Impact Study of Dairy Development Programme

Agribusiness Group has also conducted Evaluation & Impact study of Centrally Sponsored Scheme Intensive Dairy Development Programme for Department of Animal Husbandry, Dairying & Fisheries, Ministry of Agriculture, Krishi Bhawan, New Delhi covering 27 States and one union territory.

LOCAL PRODUCTIVITY COUNCILS ((LPCs) ACTIVITIES

S.No.	LPC	Seminars		Training Programmes		Consul-tancy	Publicat-ions	Regional Language Publications
		No.	Participants	No.	Participants			
1.	Andhra	1	90	50	1141	14	-	-
2.	Assam	3	120	16	375	-	-	-
3.	Bihar	4	465	7	465	-	2	1
4	Bombay	-	-	9	208	6	-	-
5	Coimbatore	-	-	157	3894	2	-	-
6.	Delhi	-	-	35	4590	1	1	-
7.	Jharkhand							
8.	Kanpur	-	-	2	66	-	-	-
9.	Kerala							
10.	Kutch-Saurashtra	2	849	3	133	-	-	1
11.	Poona	-	-	38	2200	18	1	-
12.	Rajasthan							
13.	South Gujarat	20	1850	5	157	-	-	1
14.	Salem	-	-	12	946	-	-	-
15.	Tiruchirapalli	5	130	17	476	-	1	1

Andhra Pradesh Productivity Council

The Council organized a National Convention on Quality Circles co-sponsored by Commissioner of Industries, Govt. of A.P. with the theme Competitive Advantage for two days at Aurangabad. Around 12 Quality Circle teams from Karnataka, Maharashtra, Madhya Pradesh and Andhra Pradesh presented their cases.

APPC has initiated to establish Productivity Hubs in reputed institutions offering Technical Education to provide a real time experience of industrial practices and to hone the skills of young engineers. A MOU was entered into between APPC and M/s Yamini Softech Pvt. Ltd. to provide project guidance at the final semester of engineering students in IT related areas.

A Diploma in Personnel Management, Industrial Relations, Labour Laws and HRD was organized by APPC in six centres of Andhra Pradesh for around 280 Dy. Commissioners, Assistant Commissioners, Asst. Labour Officers in 2011.

The Ministry of Science & Technology, Govt. of India, New Delhi sanctioned implementation of Science and Technology Entrepreneurship Development Project (STED) in Atmakur, SPSR Nellore District of AP for setting up 200 Micro Enterprises in a period of 4 years. Around 55 micro enterprises have been established by the potential entrepreneurs in 11 Mandals of SPSR Nellore Districts by end March 2012.

Assam Productivity Council

Assam Productivity Council organized 2-three day Trade Union and Workers' programmes during 9-11th December and 18-20 December 2011. They also organized seminars and talks during the Productivity Week celebrations.

Jharkhand State Productivity Council

JSPC organized a seminar on the theme "Productivity and Innovation" on 16th Feb'2012 at Hotel Capitol Hill, Ranchi. Members of Rotary Club of Ranchi and executives from companies like CCL, JSEB, MECON, Narnolia securities, MECL etc, and members of JSPC, participated in this programme. Sri S.K.Singh from IICM and Sri S.K.Verma from MECON presented their talk on the theme.

South Gujarat Productivity Council (SGPC)

SGPC jointly with the Southern Gujarat Chamber of Commerce & Industry had organized international Exhibition for Energy and Power "Energy Expo 2010" in December 2010. The main objective of the Expo was to invite not only the manufacturers and suppliers but also all stakeholders of the energy sector on one platform and enable the participants to showcase their projects and services to the decision makers and specify from leading Indian and multinational energy companies.

They also organized Seminars and Workshops on Energy Conservation, Energy Vision 2020, Lean Manufacturing, Prosperity through Productivity, Green Productivity reduced Pollution & Enhance Profit, etc.

Rajasthan State Productivity Council

Rajasthan State Productivity Council organized 2-three day Trade Union and Workers' programmes during 27th & 28th January and 26th & 27th March. 2012.



LIST OF CONSULTANCY PROJECTS DURING 2011-2012

Name of the Organization	Client Organization
HEADQUARTERS	
Agribusiness Group	
Scheme for Technology Upgradation/ Establishment/Modernization of Food Processing Industries" for Eastern Zone	Ministry of Food Processing Industries, Govt. of India. Under the study 5 States viz. Bihar, Jharkhand, West Bengal, Orissa & Chhattisgarh were covered.
Intensive Dairy Development Programme for Department of Animal Husbandry, Dairying & Fisheries	Ministry of Agriculture, Krishi Bhawan, New Delhi covering 27 States and one union territory
Economic Services Group, HQ	
Monitoring of Implementation of various schemes of Ministry of Minority Affairs	Ministry of Minority Affairs, Gol
Evaluation of Industrial Infrastructure Upgradation Scheme (IIUS)	Department of Industrial Policy & promotion, Ministry of Commerce & Industry, Gol
Evaluation of Catalytic Development Programme along with Baseline Survey in Sericulture	Central Silk Board, Ministry of Textiles, Gol
Effects of recent recessions as well as liberalization of Indian Economy on the workforce engaged in small, cottage and handicrafts work, particularly on Muslim minority of India and identification of areas of these effects as well as remedies thereof	National Commission for Minorities Ministry of Minority Affairs,
Factors responsible for the decline of Handloom Cloth Production in India	Ministry of Textiles, Gol
World Competitiveness Yearbook (WCY) - 2012	IMD, Lausanne, Switzerland
ENVIRONMENT MANAGEMENT	
Study on Secondary Zinc Compounds	Central Pollution Control Board, Delhi
Review of EMS (ISO 14001) at Presidents' House	President's Estate, Rashtrapati Bhavan, New Delhi
Environmental Management in Bee-hive Coke Oven Plants	Central Pollution Control Board, Delhi
Preparation of Comprehensive Industry	Central Pollution Control Board, Delhi

Name of the Organization	Client Organization
Document (COINDS) and Development of Environmental Standard for Small Paint Industries	Central Pollution Control Board, Delhi
Waste Identification, Characterization, Minimization & Management in HW (Schedule 4 Items, Used Oil, Waste Oil) Recycling Units	Central Pollution Control Board, Delhi
Preparation of Comprehensive Industry Document (COINDS) and Environmental Standard for Pickling Industry	Central Pollution Control Board, Delhi
Establishment and running of Waste Minimization Circles (WMC's) -Phase-III	Ministry of Environment and Forests, Govt. of India
Feasibility Studies on Capacity Building Scheme (CBS) for Plastic Waste Management for Urban Local Bodies	Ministry of Chemical & Fertilizer, Govt. of India
REGIONAL PROFESSIONAL MANAGEMENT GROUPS (RPMGs)	
RPMG BANGALORE	
MMPO Audit for Mysore Dairy and 3 Chilling Centres	Mysore –Chamrajnagar Dist. Co-op Milk Producers Societies Union Ltd., Mysore
Manpower Benchmarking Study	Medreich Limited, Bangalore
Design for Capping the Secured Landfill Facility	Jubilant Life Sciences Ltd., Nanjangud, Mysore
Manpower Assessment Study	Global Pharmatech Pvt. Ltd., Hosur
Lean Manufacturing Competitiveness Scheme – Kerala Furniture Lean Cluster – Furniture Cluster	DCMSME, Govt. of India
Lean Manufacturing Competitiveness Scheme – Mahila Vasthra Nirman Sangam – Garment Cluster	DCMSME, Govt. of India
Productivity Improvement Study	MHB Filter India Pvt. Ltd., Tumkur
Lean Manufacturing Competitiveness Scheme - Ernakulam Plastic Cluster Dev. Society – Plastic Cluster	Dept. of DIP
Lean Manufacturing Competitiveness Scheme – Hosur Precision Machine Components Cluster	Dept. of DIP
Study on Restructuring Personnel Department	Bosch Ltd., Bangalore

Name of the Organization	Client Organization
Development of Feasibility Report Pipe Line Steel Re-rolling Mill Units	Project Management Cell, UNDP/GEF Project (Steel) , New Delhi
Implementation of ISO 9001 & ISO 14001 Management Systems in 8 Model Steel – Re- rolling Mills (Total 16 Nos.)	Project Management Cell, UNDP/GEF Project (Steel) , New Delhi
Technical Study on Capping of Secured Landfill Facility & Environmental Audit	Jubilant Life Sciences Ltd., Nanjangud, Mysore
RPMG BHOPAL	
Plant Wide Productivity Improvement Study	GEI Power Ltd., Mandideep
Implementation of 5-S	Ranbaxy Laboratories Ltd., Dewas
Lean Manufacturing Competitiveness Scheme- MSME Project	MSME Project
Evaluation of Industrial Infrastructure Upgradation Scheme	Chanderi & Jabalpur DIPP Project
5-S Implementation at Re-rolling Units	Nagpur (UNDP Project)
Manpower Assessment Study	Global Pharma Tech (P) Ltd.
Manpower Rationalization Study	Vikram Woolen Ltd., Gwalior
IBA Audit Inspections at Bhopal	IBA, Mumbai
RPMG CHENNAI	
Manpower Assessment	Malladi Drugs and Pharmaceuticals Limited, Chennai
Manpower Assessment	Airport Authority, Chennai
Promotional Policy and Rules for MBA Officers & Staff	National Biodiversity Authority, Chennai
a. 5-S Audit	a. NTPC Limited, Kayamkulam
b. Safety Audit	b. Asian Paints, Cuddalore
c. Boiler Examination for competitive Persons for inspection & executive	Chennai
d. Lean Manufacturing Practices – Certification Programme	Chennai and Coimbatore
RPMG GANDHINAGAR	
Cleaner Production Assessment in Glaze Tiles Manufacturing Units	Morbi Dhruva Glaze Tiles Association, Morbi, Rajkot.
Ground Water Remediation Study	Ambuja Intermediates Pvt. Ltd, Rajpur, Kadi, Mehsana.

Name of the Organization	Client Organization
Performance Evaluation of Environment System	Shah Alloys Ltd, Santej, Gandhinagar.
Sanitary & Hygiene Audit of Dairy/MMC/ Storage under MMPRs 1992	Dairies in Gujarat State
Implementing Best Workmen Scheme	Arvind Ltd, Ahmedabad.
Assessment of Ground Water Quality	Adani Power Ltd, Mundra, Kutch
Work Measurement Study	General Motors (I) Pvt. Ltd, Halol
Preliminary Study for Manpower Optimization	Alok Industries Ltd, Vapi. & M/S. Rajat Pharmachem Ltd, Ankleswar.
Capacity Building for Students & Academicians in Environment related issues with Special Emphasis on Cleaner Production	Forest & Environmental Department, Gandhinagar
Diagnostic Study for Manpower Optimisation	Piramal Glass Ltd, Kosamba.
Energy Audit	Gujarat State Electricity Corporation, Sikka, Jamnagar.
Performance Evaluation of Environment Management System	Mono Steel (India) Ltd, Gandhidham
Total Environ Management System with regard to Air Pollution Control	M/s. Gallantt Metal Ltd, Gandhidham.
Training Kit as RI for Power Finance Corporation (PFC) under RAPDRPD part C	PFC, New Delhi
Conducting of Two EM/EA Meets	Gujarat Energy Development Agency, Gandhinagar
Structuring Human Resource Capital	The Akshaypatra Foundation, Gandhinagar
Customer Satisfaction Assessment and Benchmarking	M/s. KEC International Ltd, Mumbai.
Productivity and Improvement Study	M/s.Bhagwati Filters Pvt. Ltd, Ahmedabad.
5'S'Audit	Somany Ceramics Ltd, Kadi
Third Party Independent Evaluation Agency-Energy Audit under RAPDRP	Power Finance Corporation
Lean Manufacturing Implementation under LMC scheme in 7 clusters	DC-MSME, Gol
Manpower Study, Airport Authority of India- E&M Workshop function	Airports Authority of India
PAT- Auditing & Verification Study	Chettinad Cement

Name of the Organization	Client Organization
IBA, Mumbai	Indian Banks Association
Development Feasibility Report for 10 pipe line Steel Re-rolling mills	UNDP
RPMG GUWAHATI	
Implementation of ISO 9001:2008 – Quality Management System	Nagaon, Guwahati
DPR for Revitalization of Sericulture farms/centres	Directorate of Sericulture, Guwahati
DPR for Dairy Development Project	Gomati Cooperative Milk Producers Union Ltd., Tripura
Implementation of ISO 9001:2008 – Quality Management System	Assam Financial Corporation, Guwahati
RPMG JAIPUR	
Manpower Assessment & Productivity Improvement of Contract Labour	BOSCH Ltd., Jaipur
RPMG KOLKATA	
Performance Study of Energy Optimized Conveyor Belt	Phoenix Conveyor Belts India Ltd.
Energy Audit of 210 MW (Unit-4) and 140 MW (Unit-3)	Damodar Valley Corporation, Durgapur Thermal Power Station
Diagnostic Study for Improving Plant Capacity	Premium Transmission Ltd.
Manpower Rationalization Study	Visva-Bharati, Santiniketan
Visit of Japan Productivity Centre team to IT & ITES facilities/Industries at Kolkata	The Japan Productivity Centre
Productivity Study	GTZ (India) Private Ltd.
Basic Energy Audit 2009-10	Electrosteel Castings Limited
Manpower Assessment Study	Aditya Birla Group - Textile Units
Performance Improvement of Compressed Air System	Banik Rubber Industries (India) Pvt. Ltd.
Implementation of ISO 9001:2008	Government of West Bengal Office of the District Magistrate, Bankura
Implementation of ISO 9001:2008 Quality Management System	Oil India Limited & Govt. of west Bengal office of the District Megistrate, Darjeeling
Detailed Safety Audit (with special emphasis on	B.M. Birla Heart Research Centre

Name of the Organization	Client Organization
Electrical Safety)	
Detailed Pay Structure & Manpower Study for UCIL Officers	Uranium Corporation of India Ltd.
Implementation of Quality Management System	Darjeeling Gorkha Hill Council
Occupational Health and Safety Audit	DPSC Limited
Implementation of Quality Management System (ISO 9001:2008) in the Office of the District Magistrate, Darjeeling	Government of West Bengal Office of the District Magistrate, Darjeeling
Completion of Baseline AT&C Loss Establishment for two towns of Sikkim under R-APDRP	Power Finance Corporation
Safety Audit	UAL-BENGAL (Prop: UAL Industries Ltd.)
RPMG KANPUR	
Thermography Study	Obra, TPS & UPRVU Aligarh
Energy Audit	NABARD, Lucknow
Energy Audit	HAL, Lucknow
ESP Efficiency Test 2 x 210 MW	NTPC, Unchahar
RPMG PATNA	
Integrated Cooperative Development Project for Darbhanga & West Champaran District, Bihar	Co-operative Deptt. Govt. of Bihar , Patna
Evaluation Study for Integrated Development Project in Deoghar District, Govt. of Jharkhand.	CO-operative Deptt. Govt. of Bihar, Patna
Study on Work Norm & Incentive Scheme	Food Corporation of India Ltd., New Delhi
Manpower Study	Airport Authority of India, New Delhi
5 S Implementation	Mongia Steel / Ispat Pvt. Ltd., Giridih
Capacity Re-assessment of HEC Plant	Heavy Engineering Corporation, Ranchi, Jharkhand
Evaluation of IIUS scheme for Silk cluster	Bhagalpur, Bihar

LIST OF INCOMPANY PROGRAMMES DURING 2011-12

Name of the Organization	Client Organization
HEADQUARTERS	
ENVIRONMENT MANAGEMENT	
Resource Conservation & Environmental Protection for residents / employees of Rashtrapati Bhavan	Rashtrapati Bhavan, New Delhi
Municipal Solid Waste Management for officers and staff of sanitation department	Rashtrapati Bhavan, New Delhi
Biomedical Waste Management for doctors and staff of President's Estate Clinic, Medical Inspection Room (President's Body Guards) and Veterinary Hospital	Rashtrapati Bhavan, New Delhi
REGIONAL PROFESSIONAL MANAGEMENT GROUPS (RPMGs)	
RPMG BANGALORE	
Business Excellence through Productivity	Karnataka Power Corporation Ltd., Bangalore
Certification Programme on Lean Manufacturing	Bangalore, Mysore, Ernakulam Sponsored by DIPP, New Delhi
Knowledge Management	Karnataka Power Corporation Ltd., Bangalore
Business Excellence through Productivity	Department of Public Enterprises, Govt. of Karnataka, Bangalore
Corporate Environment Management	Karnataka Power Corporation Ltd., Bangalore
Efficient Operation & Maintenance of Boiler - Latest Trends & Technologies	Karnataka Power Corporation Ltd., Bangalore
Employee Development	Gemini Graphics Pvt. Ltd., Bidar
Pollution Monitoring in Power Plant	Karnataka Power Corporation Ltd., Bangalore
Efficient Operation & Maintenance of Boilers	Central Boiler Board, Bangalore
Productivity through Management of Waste	Deptt. of Public Enterprises, Govt. of Karnataka, Bangalore
Pumps Operation, Maintenance and Energy Conservation	Karnataka Power Corporation Ltd., Bangalore
Management of Hazardous Waste, Used Batteries & E-Waste	Ministry of Environment & Forests Govt. of India, Bangalore
Integrated Management System	Karnataka Power Corporation Ltd., Bangalore

Name of the Organization	Client Organization
RPMG BHOPAL	
5-S & Kaizen	M/s Bank Note Press, Dewas
Environment Aspect & Impact Assessment	M/s Bank Note Press, Dewas
Resource Utilization & Waste Elimination	M/s Cipla Ltd., Indore
Productivity & Innovation Enablers for Emerging Economy	M/s Indian Oil Corporation & M/s Central Power Research Institute Bhopal
Energy Audit & Conservation Measures	M/s Ruchi Group of Industries, Indore
RPMG CHENNAI	
Centrifugal Pumps	TNPL, Karur Dist. Tamilnadu
RPMG GANDHINAGAR	
Cleaner Production	LD College of Engineering, Ahmedabad.
Productivity & Innovation Enables for Emerging Economy	Regional Training Institute, ONGC, Vadodara.
Efficient Operation & Maintenance of Boilers	Central Boiler Board
Management of Hazardous Wastes, Used Batteries & E-Waste	Ministry of Forest and Environment
3 Practice Oriented Certificate Course on Lean Manufacturing	DIPP, Ministry of Commerce and Industry
RPMG GUWAHATI	
Executive Development Programme	North Eastern Handicrafts and Handlooms Development Corporation Ltd., Guwahati
Total Productive Maintenance	SC Johnson Pvt. Ltd., Guwahati
RPMG JAIPUR	
Developing Work Culture through Team & Communication Skills for Achieving Excellence	Gail Training Institute, GAIL, Jaipur
Attitudinal Change for Work Culture	Gail Training Institute, GAIL, Jaipur
Vartalap – An Art of Communication	Gail Training Institute, GAIL, Jaipur
Implementing Productivity Techniques	Gail Training Institute, GAIL, Jaipur
RPMG KOLKATA	
In-plant Safety Training Programme	Nicco Engineering Services Limited
State Level Meeting for Designated Consumers of the State of West Bengal	West Bengal State Electricity Distribution Co. Ltd.

Name of the Organization	Client Organization
Multi Skill Training	India Government Mint
State Level Meeting for Certified Energy Managers & Accredited Energy Auditors of the State of West Bengal	West Bengal State Electricity Distribution Co. Ltd.
Energy Conservation Conference	Arunachal Pradesh Energy Development Agency
Preventive and Cost Effective Maintenance	Indian Farmers Fertilizer Cooperative Ltd.
Energy Efficiency Improvement in Commercial Building & Establishment	West Bengal State Electricity Distribution Co. Ltd.
Energy Conservation Programme for various Stake Holders of Mizoram	SDA Mizoram, P&E Department, Govt. of Mizoram
Energy Audit & Energy Conservation' for EM/EA Examination & Certification programme	Jaiprakash Associates Limited
RPMG KANPUR	
Productivity Linked Incentive Scheme for Guidance	Dept. of Industries, Kanpur
Element of Cost Reduction and Quality Improvement	Dept. of Industries, Kanpur
Capacity Assessment and Improvement	Dept. of Industries , Kanpur
Boiler Programme	Varanasi
RPMG PATNA	
Executive development Programme for General Managers of District Industries Centers	Dept. of Industries, Govt. of Bihar, Patna
Efficient Public Distribution Systems	Food & Consumer Protection Deptt. Govt. of Bihar, Patna

LIST OF SELF-RUN PROGRAMMES DURING 2011-12

Name of the Organization	Client Organization
HEADQUARTERS	
AGRIBUSINESS GROUP	
e-Learning programme on International Trade of Agricultural and Food Products	New Delhi
ECONOMIC SERVICES GROUP	
Organizational Development & Project Management	Leh- Ladakh & Gangtok, Sikkim
INTERNATIONAL SERVICES	
E-Learning Course On ISO 26000: Guidelines On Social Responsibility	New Delhi
APO Workshop On Development Of Standard And Certification Systems For Organic Agriculture Products	New Delhi
Supply chain Management for Horticultural Products under collaboration from FAO-RAP Bangkok.	New Delhi
E-learning course on Knowledge Management in Services Sector	New Delhi
REGIONAL PROESSIONAL MANAGEMENT GROUPS (RPMGs)	
RPMG BANGALORE	
Office Procedure	Bangalore
Building Positive Attitude for Better Work Culture	Bangalore
3 Day Training Programme on How to Make Best use of Effluent treatment Plant	Bangalore
RPMG BHOPAL	
5-S & Good House Keeping Practices	Bhopal
Electrical Equipment Maintenance	Bhopal
Environmental Management System based on ISO 14001:2004	Bhopal
Industrial Safety & Risk Assessment	Bhopal
Energy Audit & Conservation Measures	Bhopal

Name of the Organization	Client Organization
Effective Production Planning & Control	Bhopal
Integrated Management System	Bhopal
Energy Audit & Conservation Measures	J.P. Associates, Rewa, Bhopal
Effective Maintenance Planning & Scheduling	Bhopal
Hazard Identification & Risk Assessment – OHSAS-18001	Bhopal
Aspect of Environment, Health & Safety	J.P. Associates, Rewa, Bhopal
Introduction to Vibration Monitoring	Bhopal
Efficient Operation & Maintenance of Boiler	Central Boiler Board, MANIT, Bhopal
RPMG CHENNAI	
Effective Spare Parts Management	Chennai
Finance for non Finance Executives	Chennai
Challenges for Safety Professionals	Chennai
Centrifugal Pumps Operation And Maintenance	Chennai
RPMG JAIPUR	
Project Management	Dalhousie, Mussoorie, Goa,
Organisational Effectiveness, Focus:HR	Mount Abu, Jaipur, Udaipur
Systematic Problem Solving	Mussoorie
Zero Base & Outcome Budgeting	Mussoorie, Jaipur, Goa
Effective Office Secretary, Focus: HR & IT Tools	Jaipur
Finance for Functional Executives	Jaipur, Dalhousie
Effective Office Admn. & Management	Goa, Jaipur, Udaipur
RPMG KOLKATA	
National Certification Examination (BEE) for Energy Managers & Energy Auditors	Kolkata
RPMG KANPUR	
Organisational Effectiveness; Focus on Human Resources	Dalhousie
Developing Competencies of Executive Secretaries, Personal Assistants and Office Staff for better Performance	Mussoorie, Manali, Port – Blair & Panjim – Goa

Name of the Organization	Client Organization
Developing Transformational Leadership & Team Work for Higher Performance	Mussoorie, Panjim – Goa
Systematic Problem Solving	Mussoorie
3P Productivity & Performance Through People in Competitive Environment	Gangtok
Recent Trends in Hospital Administration	Dalhousie
Finance for Non Finance Executives	Leh – Ladakh
Effective Office Management : Focus on HR & IT Tools	Panjim – Goa
Labour – Management Cooperation for Improving Productivity	Panjim – Goa
Recent Trends in Hospital Administration	Udaipur
RPMG PATNA	
Modern Office Management for Performance Improvement	Patna
Developing Executive Secretaries, PA/PS & Office Staff	Patna
Productivity & Innovation –Enablers For Emerging Economy	Patna

ANNUAL ACCOUNTS 2011-2012

AWATAR & COMPANY
CHARTERED ACCOUNTANTS
1203, Rohit House, New Delhi – Alwar - Bhilai
3, Tolstoy Marg, New Delhi - 110 001

National Productivity Council
Utpadkta Bhavan, 5-6 Institutional Area,
Lodi Road, New Delhi-110003

AUDITORS' REPORT

1. We have audited the attached balance sheet of NATIONAL PRODUCTIVITY COUNCIL, as at 31st March, 2012, and also the Income and Expenditure account for the year ended on that date annexed thereto. These financial statements are the responsibility of the Council's Management. Our responsibility is to express an opinion on these financial statements based on our audit.
2. We conducted our audit in accordance with the auditing standards generally accepted in India. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.
3. Further to our comments above and Summary of Observations given in Annexure-1, we report that:
 - (i) We have obtained all the information and explanations, which to the best of our knowledge and belief were necessary for the purposes of our audit;
 - (ii) In our opinion, proper books of account as required by law have been kept by the above named Institution so far as appears from our examination of the books (and proper returns adequate for the purposes of our audit have been received from the branches).
 - (iii) The Balance Sheet and Income and Expenditure account dealt with by this report are in agreement with the books of account maintained by the Institution;
 - (iv) In our opinion and to the best of our information and according to the explanations given to us, the said accounts subject to the observations given in Annexure-1 and their consequential effect on Loss, Assets and Liabilities and read together with accounting policies and notes thereon give a true and fair view:
 - (a) in the case of the balance sheet, of the state of affairs of the Institution as at 31st March, 2012; and
 - (b) in the case of the Income and Expenditure account, of the excess of Expenditure over Income of the Institution for the year ended on that date.

for Awatar & Company
Chartered Accountants

Sd/-

(BRIJENDRA AGRAWAL)
Partner
M. No. 087787

Place: New Delhi
Date : 25-9-2012

**Annexure referred to in our report on the accounts of
National Productivity Council for the year ended 31st March 2012**

1) Physical Verification of Fixed Asstes

- a) Fixed Assets Register at HQ is available in two parts i.e. prior to 17-10-2005 and subsequently in the revised GFR format from 17-10-2005 onwards. The said register does not disclose location of assets and particulars of assets sold or disposed off. It was also observed that certain fixed assets were disposed off in earlier years but the sale proceeds were treated as receipts in Income & Expenditure Account instead of crediting the same to the cost of assets sold and writing off the balance written down value of those assets. Consequently the gross block, depreciation and net block is overstated to that extent in the books. Further, Fixed Assets Registers of RPMG's were not available for our review.
- b) We were informed that physical verification of fixed assets was carried out during the year and certificates to that effect were made available from HQ and all RPMG's. The Fixed Assets Records need to be corrected and updated so that physical verification result may be completed therein.

2) Sundry Debtors

Sundry Debtors of Rs. 267.24 lakhs represent Specialist Charges outstanding as on 31-03-2012. Out of this, amounts aggregating Rs. 100.98 lakhs is outstanding for more than 3 years for which no provision has been made in the accounts. A sum of Rs. 10.29 lakhs (Rs. 6.74 lakhs) has been written off during the year.

3) Projects

Aggregate of debit balances pending for recovery in project accounts financed by various agencies as on 31-03-2012 is Rs 112.04 lakhs and aggregate of credit balances in project accounts financed by various agencies as on 31-03-2012 is Rs 176.33 lakhs. Further, debit balances pending for recovery aggregating Rs 33.67 lakhs and credit balances pending for payments aggregating Rs 1.03 lakhs have remained stagnant during the year. These need to be reviewed and appropriately provided for/adjusted depending upon the chances of recovery/refund.

4) Service Tax

A demand cum Show Cause Notice (SCN) No C.No.I-26 (494) ST/ADT./GR.A1/AMR-12/2010 dated 12-10-2011 for Rs 442.75 lakhs was issued by Office of the Commissioner of Service Tax, New Delhi. The said demand cum SCN was issued after the audit was conducted by the Service Tax Commissionerate, New Delhi for the period from 2006-07 to 2010-11. NPC has created a provision of Rs 157.83 lakhs against the demand of Rs. 442.75 lakhs on the basis of an opinion obtained by NPC. It was explained that an appeal has been filed against the demand, which was stated to be still pending for decision.

5) TDS Recoverable

- a) In many cases it was observed that TDS certificates are not being received from the customers resulting in the loss of revenue as well as debtors/project expenses recoverable being shown at higher figure.

- b) It was observed that Mumbai RPMG (AAABN0011E) and Bangalore RPMG (AADFN1775C) have obtained separate PAN's and the clients have been issuing TDS certificates by mentioning the respective PAN's. It was explained that the said RPMG's obtained separate PAN's without informing HQ of NPC. In view of Mumbai and Bangalore RPMG's having different PAN's than HQ and other remaining RPMG's which have common PAN (AAATN0402F), TDS on the income of Mumbai and Bangalore RPMG's cannot be claimed by the HQ in its income tax return resulting in monetary loss to the extent of Rs.5,20,698/- and Rs.5,96,164 respectively.

The NPC may fix responsibility for causing the loss on this account.

6) Project Completion

It has been observed that though there is a time limit prescribed in the MOUs entered into in respect of projects, the said time limits have not been observed nor got extended in some of the projects.

7) Gratuity

Current Liabilities include provision for Gratuity of Rs. 1234.94 lakhs (Rs. 1209.08 lakhs) whereas earmarked funds against the said gratuity liability is Rs. 257.98 lakhs (Rs. 237.66 lakhs) only. In our opinion, the amount equal to the liability on account of gratuity should be set aside and kept invested.

8) Provident Fund

An amount of Rs 210.80 lakhs was outstanding as contributory provident fund payable to PF Trust deducted from the employees' salary as on 31-03-2012. The said amount is outstanding since October, 2011. It was explained that the balance is outstanding due to shortage of fund. The NPC might be penalized for this lapse as and when it comes to the notice of concerned authorities.

9) Accounting Policies

All the expenses of the RPMG's are not accounted for on accrual basis of accounting. However, expenses of Headquarter are accounted on accrual basis. Moreover, cash basis of accounting is being followed on interest earned, programme receipts, other receipts and some of the specialist charges which results in contravention of the prescribed Accounting Standard.

for Awatar & Company
Chartered Accountants

Sd/-

(BRIJENDRA AGRAWAL)
Partner
M. No. 087787

Place: New Delhi
Date : 25-9-2012

CAG AUDIT OBSERVATIONS AND REPLIES

Sr.	OBSERVATIONS	REPLIES
1.	PHYSICAL VERIFICATION OF FIXED ASSETS	
a.	Fixed Assets Register at HQ is available in two parts i.e. prior to 17-10-2005 and subsequently in the revised GFR format from 17.10.2005 onwards. The said register does not disclose location of assets and particulars of assets sold or disposed off. It was also observed that certain fixed assets were disposed off in earlier years but the sale proceeds were treated as receipts in Income & Expenditure Account instead of crediting the same to the cost of assets sold and writing off the balance written down value of those assets. Consequently the gross block, depreciation and net block is overstated to that extent in the books. Further, Fixed Assets Registers of RPMG's were not readily available but the same would be checked in the current year.	<ul style="list-style-type: none"> Noted for compliance The assets disposed earlier were in dilapidated condition and hence could not be individually identified. Since they are very old the difference in the Gross Block and Net Block would be marginal.
b.	We were informed that physical verification of fixed assets was carried out during the year and certificates to that effect were made available from HQ and all RPMG's. The Fixed Assets records need to be corrected and updated, so that such physical verification result may be compared therein.	<ul style="list-style-type: none"> Noted for compliance
2.	Sundry Debtors Sundry Debtors of Rs. 267.24 lakhs (Rs.307.96 lakhs) represent Specialist Charges outstanding as on 31-03-2012. Out of this, amounts aggregating Rs. 100.98 lakhs (Rs.75.33 lakhs) is outstanding for more than 3 years for which no provision has been made in the accounts.	<ul style="list-style-type: none"> Rs. 34.14 lakhs has been recovered till Aug. 2012. Continuous efforts are on to recover the amount.
3.	Projects Aggregate of debit balances pending for recovery in project accounts financed by various agencies as on 31-03-2012 is Rs 112.04 lakhs (Rs. 143.29 lakhs) and aggregate of credit balances in project accounts financed by various agencies as on 31-03-2012 is Rs 176.33 lakhs	<ul style="list-style-type: none"> Rs. 38.25 Lakhs have already been collected. Continuous efforts are on to recover the amount.

	(Rs. 258.19 lakhs). Further, debit balances pending for recovery aggregating Rs 33.67 lakhs and credit balances pending for payments aggregating Rs 1.03 lakhs have remained stagnant during the year. These need to be reviewed and appropriately provided for/adjusted depending upon the chances of recovery/refund.	
5.	<p>Service Tax</p> <p>A demand cum Show Cause Notice (SCN) No C.No.I-26 (494) ST/ADT./GR.A1/AMR-12/2010 dated 12-10-2011 for Rs 442.75 lakhs was issued by Office of the Commissioner of Service Tax, New Delhi. The said demand cum SCN was issued after the audit was conducted by the Service Tax Commissionerate, New Delhi for the period from 2006-07 to 2010-11. NPC has created a provision of Rs 157.83 lakhs against the demand of Rs. 442.75 lakhs on the basis of an opinion obtained by NPC. It was explained that an appeal has been filed against the demand, which was stated to be still pending for decision.</p>	<ul style="list-style-type: none"> Matter is under appeal and is being followed up regularly.
6.	<p>TDS Recoverable</p> <p>a. In many cases it was observed that TDS certificates are not being received from the customers resulting in the loss of revenue as well as debtors/project expenses recoverable being shown at higher figure.</p> <p>b. It was observed that Mumbai RPMG (AAABN0011E) and Bangalore RPMG (AADFN1775C) have obtained separate PAN's and the clients have been issuing TDS certificates by mentioning the respective PAN's. It was explained that the said RPMG's obtained separate PAN's without informing HQ of NPC. In view of Mumbai and Bangalore RPMG's having different PAN's than HQ and other remaining RPMG's which have common PAN (AAATN0402F), TDS on the income of Mumbai and Bangalore RPMG's cannot be claimed by the HQ in its income tax return resulting in monetary loss to that extent of Rs. 5,20,698=00 and Rs. 5,967,164=00 respectively. NPC may fix responsibility for causing the loss on this account.</p>	<ul style="list-style-type: none"> Regular follow up is made for collection of TDS certificates. Concerned RPMG's have surrendered the PAN

7.	<p>Project Completion</p> <p>It has been observed that though there is a time limit prescribed in the MOUs entered into in respect of projects, the said time limits have not been observed nor got extended in some projects.</p>	<ul style="list-style-type: none"> These projects are from MoEF, which require concurrence from various expert committees after submission of the reports. Since committees take their own time to finalise the reports leading to delay beyond the time limits. However, regular follow up is made with the clients.
	<p>Gratuity</p> <p>Current Liabilities include provision for Gratuity of Rs. 1234.94 lakhs (Rs. 1209.08 lakhs) whereas earmarked funds against the said gratuity liability is Rs. 257.98 lakhs (Rs. 237.66 lakhs) only. In our opinion, the amount equal to the liability on account of gratuity should be set aside and kept invested.</p>	<ul style="list-style-type: none"> NPC has approached DIPP, Min. of Commerce & Industry for providing this fund.
	<p>Provident Fund</p> <p>An amount of Rs. 210.80 lakhs was outstanding as contributory provident fund payable to PF Trust deducted from the employees' salary as on 31-03-2012. The said amount is outstanding since October, 2011. It was explained that the balance is outstanding due to shortage of fund. The NPC may take corrective actions to avoid any penal action.</p>	<ul style="list-style-type: none"> Due to shortage of funds the payment could not be made. With the release of next installment of Grant-in-aid, non-plan, some portion would be offset.
	<p>Accounting Policies</p> <p>All the expenses of the RPMG's are not accounted for on accrual basis of accounting. However, expenses of Headquarter are accounted on accrual basis. Moreover, cash basis of accounting is being followed on interest earned, programme receipts, other receipts and some of the specialist charges which results in contravention of the prescribed Accounting Standard.</p>	

NATIONAL PRODUCTIVITY COUNCIL

BALANCE SHEET AS ON 31ST MARCH 2012

(Amount in Rs.)

Particulars	Sch. No.	31.3.2012	31.03.2012	31.3.2011	31.3.2011
SOURCES OF FUNDS					
Capital Fund	1		30,92,72,669		24,21,75,130
Loan Funds					
Unsecured Loans	2		1,83,62,655		1,12,92,458
Project Financed by various agencies	3		1,76,40,162		2,58,19,267
Current Liabilities & Provisions	4		18,11,30,042		18,19,98,223
TOTAL			52,64,05,528		46,12,85,078
APPLICATION OF FUNDS					
Fixed Assets					
Gross Block-Plan		30,51,99,134		23,05,13,585	
Non Plan		2,58,56,215	33,10,55,349	2,55,36,970	25,60,50,555
Less :Depreciation					
Plan		14,90,84,639		13,37,12,131	
Non Plan		2,41,96,383	17,32,81,022	2,39,26,369	15,76,38,500
Net Block	5		15,77,74,327		9,84,12,055
Current Assets,Loans and Advances	6				
ii)Sundry Debtors		2,64,49,756		3,07,96,040	
iii)Cash & Bank Balance		5,84,56,078		7,12,67,331	
iv)Loans & Advances		3,82,73,517	12,31,79,351	4,38,13,540	14,58,76,911
Total					
Proj. financed by various agencies.	3		1,12,04,241		1,43,29,334
Excess of Expenditure over income	7		23,42,47,609		20,26,66,778
TOTAL			52,64,05,528		46,12,85,078

Significant accounting Policies
and Notes of the Accounts 1 to 17

sd-
Group Head (Fin.)

sd-
Secretary

sd-
Dy. Director General

AS PER OUR SEPARATE REPORT OF EVEN DATE ATTACHED
FOR AWATAR & CO.
CHARTERED ACCOUNTANTS
REGN NO.- 000726N

Place : New Delhi
Date : 25.09.2012

BRIJENDRA AGRAWAL
PARTNER
M. No. 87787

NATIONAL PRODUCTIVITY COUNCIL
INCOME & EXPENDITURE ACCOUNT FOR THE YEAR ENDED 31ST MARCH 2012

(Amount in Rs.)

Particulars	Sch. No.	31.3.2012	31.03.2012	31.3.2011	31.3.2011
INCOME					
Grant-in-aid from Govt.					
a. PLAN					
i) Recd. during the year		2,00,00,000		10,00,00,000	
ii) Balance b/f (+)		2,54,78,922		94,22,583	
		4,54,78,922		10,94,22,583	
Less:Assets purchased during year		2,40,97,674		2,99,96,942	
		2,13,81,248		79425641	
Less:Unspent Balance of Grant		0	2,13,81,248	2,54,78,922	5,39,46,719
b. NON PLAN					
Recd. Grant during the Year		9,50,00,000		5,50,00,000	
Recd Grant.for CPF Liability		0	9,50,00,000	5,99,00,000	11,49,00,000
Activity Revenue	8		16,12,18,054		18,06,54,466
Receipts from publication	9		99,738		96,095
Other Receipts	10		70,53,312		2,63,86,745
Excess of expenditure over income			3,15,80,831		21,05,990
TOTAL			31,63,33,183		37,80,90,016
EXPENDITURE					
Employees Remuneration & Benefits	11		22,17,86,987		24,72,11,180
Office & Admn. Expenses	12		5,40,73,425		6,39,35,675
Plan Grant for Accelerated Prod. Campaign	13		2,82,72,148		5,53,81,806
Misc.& other charges	14		17,86,255		11,11,318
Interest & Finance charges	15		21,60,842		41,52,943
International Cooperation	16		1,99,216		14,29,627
Depreciation	5		80,54,310		48,67,467
TOTAL			31,63,33,183		37,80,90,016

Significant accounting Policies
and Notes of the Accounts

1 to 17

sd-
Group Head (Fin.)

sd-
Secretary

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Dy. Director General

AS PER OUR SEPARATE REPORT OF EVEN DATE ATTACHED
FOR AWATAR & CO.
CHARTERED ACCOUNTANTS
REGN NO.- 000726N

Place : New Delhi
Date : 25.09.2012

BRIJENDRA AGRAWAL
PARTNER
M. No. 87787

Schedule: 1 Capital Fund

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
Balance as per last B/sheet	242175130	212178188
Add:		
Assets purchased from Plan Fund	24097674	29996942
Assets donated by Japan Govt.- 50588077		
Deperation 11-12 - 7588212	42999865	
TOTAL	309272669	242175130

Schedule: 2 Unsecured Loans

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
Indian Overseas Bank C/C-HQ-850	18362655	11292458
TOTAL	18362655	11292458

**SCHEDULE -3 PROJECT FINANCED BY VARIOUS AGENCIES (ALIVE) 2011-2012,
NATIONAL PRODUCTIVITY COUNCIL**

Figures for the previous year 2010-11 Dr. Cr.		Name of the Project	Receipt upto 1.4.2011	Receipt During the year	Total as on 31.3.2012
3597263	0	APDRP	87231856	0	87231856
0	435061	ASSESSMENT OF FUJITIVE EMISSION	1296517	0	1296517
2493735	0	ASSESSMENT OF ENERGY CONSERVATION POTENTIAL	17411499	2180293	19591792
0	0	AB/SEM/2011-12		505000	505000
636888	0	BASLINE SURVEY IN SERI CULTURE SECTOR	3519000	1173000	4692000
391596	0	BOILER WORKSHOP2010-11	440000	660000	1100000
0	0	BOILER WORKSHOP SURVEY 2011-12	0	440000	440000
		CFMTP/2011-12		600000	600000
90480	0	CAPACITY BUILDING PROGRAM	0	147000	147000
0	139164	CBWTF IN MP FOR BIO-MEDICAL WASTE	148344	98896	247240
0	1413205	CLEANER PRODUCTION IN CERAMIC UNITS	2068762	0	2068762
0	28004	CLEANER PRODUCTION IN FOUNDRY UNITS	1652558	0	1652558
0	625419	CLEANER TECH PROMOTION UNIDO-III	2053820	0	2053820
0	463801	COST BENEFIT ANALYSIS MERCURY ALKALIES (EM)	616140	0	616140
0	116169	CPCB AIR POLLUTION IN SUGAR MILL	505698	0	505698
0	32409	CPCB ALUMINIUM SMELTER IND.	99459	0	99459
37937	0	CPCB CHLOR ALKALI IND.	99459	0	99459
0	45514	CPCB (COINDS) PICKLING IND.	1086794	0	1086794
124424	0	CPCB (COINDS) MATERIAL & BREWERIES	1023890	0	1023890
106173	0	CPCB COPPER SMELTER IND.	99459	0	99459
26388	0	CPCB DEV. STAND FOR EMISSION	984666	29106	1013772
0	218991	CPCB GTZ ASEM	483912	0	483912
0	83183	CPCB GUIDE LINE FOR TAIL TREATMENT	3382517	0	3382517
0	2743004	CPCB PAINTS INDUSTRY	3836067	0	3836067

Exp upto 01.04.2011	Expen. During the year	Written down value of assets	Total as on 31.3.2012	Balance DR.	Balance CR.
90829119	-3597263	0	87231856	0	0
861456.5	435061		1296518	0	
19905234	203787	0	20109021	517229	0
0	352674		352674	0	152326
4155888	536112		4692000	0	0
831596	268404	0	1100000	0	0
0	1001143	0	1001143	561143	0
	599622		599622		378
90480	13727	0	104207		42793
9180	238060	0	247240	0	0
655557	1413205	0	2068762	0	0
1624554	28004		1652558	0	0
1428401	625419		2053820	0	0
152339	463801		616140	0	0
389529	116169		505698	0	0
67050	58495		125545	26086	0
137396	0		137396	37937	0
1041280	219943		1261223	174429	0
1148314	27657		1175971	152081	0
205632	0		205632	106173	0
1011054	2718		1013772	0	0
264921	218991		483912	0	0
3299334	83183		3382517	0	0
1093063	337287		1430350	0	2405717

Figures for the previous year 2010-11		Name of the Project	Receipt upto 1.4.2011	Receipt During the year	Total as on 31.3.2012
Dr.	Cr.				
0	42915	CPCB PULP & PAPER	1233945	0	1233945
0	321841	CPCB RECYCLING OF INDUSTRY	710350	0	710350
0	253782	CPCB SMALL SCALE PAINT INDUSTRY	921000	1421500	2342500
27525	0	CPCB STONE CRUSHER IND.	628921	29394	658315
0	61153	CPCB ZINC SMELTER IND.	99459	0	99459
0	0	DEVELOPMENT OF COINDS FOR HOT MIX PLANT	0	1060865	1060865
92887	0	DSM Studies of Projectolony	595621	131721	727342
0	0	EVALUATION OF IIUS	0	2236921	2236921
0	292720	East Third Party Independent Evaluation	3872593	0	3872593
0	928812	Energy Audit of Cement Plant II	1072116	160817	1232933
0	0	EVALUATION OF IMPLEMENTATION OF PLAN SCHEME	0	171722	171722
0	429885	Energy Audit of Alminium Plant	496350	74453	570803
0	683087	Energy Audit of Cement Plant-I	794160	59562	853722
0	401211	Energy Audit of Chlor Alkali Units	463260	69489	532749
0	716624	Energy Audit of Fertilizers	827250	62044	889294
306	0	Energy Audit of Illumination	439580	0	439580
25624	0	Energy Audit of NJHPS	3212897	0	3212897
0	320924	Energy Audit of Pulp & Paper Units	370608	0	370608
0	515907	Energy Audit of Sponge Iron Plant	595620	44672	640292
0	722359	Energy Audit of Textile	833868	49480	883348
0	1789030	Energy Audit of Thermal Power Plant-I	2064816	154861	2219677
0	1324512	Energy Audit of Thermal PowerPlant-II	1528758	114657	1643415
110278	0	Energy Data Collection from DC	1508925	0	1508925
0	122408	ENV MGT IN BEE-HIVE COKE OVEN	1264200	1219050	2483250
0	2337527	EU-ASIA PRO ECO PROG. -II	5314472	0	5314472
0	234083	E-WASTE AT GANDHI NAGAR JAMMU & CHENNAI	270000	0	270000
0	0	E-WASTE AT DELHI	148000	0	148000

Exp upto 01.04.2011	Expen. During the year	Written down value of assets	Total as on 31.3.2012	Balance DR.	Balance CR.
1191030	42915		1233945	0	0
388509	321841		710350	0	0
667218	132742		799960	0	1542540
656446	1869		658315	0	0
38306	61153		99459	0	0
0	99065		99065	0	961800
688508	60501	0	749009	21667	0
0	1914220	0	1914220	0	322701
3579873	244646	0	3824519	0	48074
143304	730686	0	873990	0	358943
0	168488		168488	0	3234
66465	261907		328372	0	242431
111073	1170225		1281298	427576	0
62049	52812		114861	0	417888
110626	1914192		2024818	1135524	0
439886	0		439886	306	0
3238521	0		3238521	25624	0
49684	454691		504375	133767	0
79713	552885		632598	0	7694
111509	487547		599056	0	284292
275786	5957705		6233491	4013814	0
204246	1611887		1816133	172718	0
1619203	0		1619203	110278	0
1141792	319465	0	1461257	0	1021993
2976945	2337527	0	5314472	0	0
35917	8000	0	43917	0	226083
148000	0	0	148000	0	0

Figures for the previous year 2010-11 Dr. Cr.		Name of the Project	Receipt upto 1.4.2011	Receipt During the year	Total as on 31.3.2012
0	208060	FEASIBILITY STUDY ON CBSON PLASTIC WASTE	681600	681600	1363200
820475	0	GLASS MAFG. CLUSTER IN FEROZABAD	581896	5000	586896
772039	0	ENVIRONMENT & HEALTH STUDY GOVT OF RJS	2623050	874350	3497400
0	31143	HARZDOUS WASTE DISPOSAL NCT	534000	0	534000
0	769503	HARZDOUS WASTE RECYCLE for UNIT	1500000	0	1500000
530127	0	IMPACT OF ECONOMIC LIBERALISATION	394000	394000	788000
0	0	IDDP/2011-12	0	499000	499000
0	216033	ISO-14001 AT RASHTRAPATI BHAWAN	1373000	0	1373000
0	0	MAINTENANCE SERVICE CENTRE GUJARAT STATE GOVT.	6860918	0	6860918
2037751	0	MONITORING EVALUATION OF NFSM	6296910	0	6296910
0	4467839	NATIONAL LEVEL MONIT. SCHEME	13291769	6498235	19790004
0	0	NRAA/2011-12	0	1216394	1216394
632592	0	ONE DAY TRG PROGRAM OF DISIGNATED CONSUMER	1590305	643270	2233575
0	25590	Organising of WorkShop UREDA	813200	0	813200
0	162256	PREPARATION OF DPRMSW BHOPAL	435399	0	435399
0	77479	PREPARATION OF ECO PRODUCTS DIRECTORY	500000	0	500000
0	4946	PREPARATION OF ACTION PLAN MSW IN CHATISHGAR	1887181	0	1887181
0	53193	REVIEW FOR ENVIRONMENTAL IN SOFT DRINK	750888	327105	1077993
0	638152	RECYCLING OF PAINTS SLUDGE	4800000	0	4800000
0	0	REVIEW OF EMS (ISO-14001)	0	357372	357372
0	110722	STUDY OF STATE DEVELOP. REPORT NAGALAND	735000		735000
168601	0	STUDY OF IDENTIFY FOR FACTOR RESPONSIBLE	1087500	362500	1450000
0	81822	Study on Seondary Zinc Unit	81822	826648	908470

Exp upto 01.04.2011	Expen. During the year	Written down value of assets	Total as on 31.3.2012	Balance DR.	Balance CR.
473540	52610	0	526150	0	837050
1402371	5000	0	1407371	820475	0
3395089	102311	0	3497400	0	0
502857	31143		534000	0	0.25
730497	138944		869441	0	630559
924127	36792	0	960919	172919	0
0	648059		648059	149059	
1156967	216033	0	1373000	0	0
2724580	350958	3785380	6860918	0	0
8334661	0	0	8334661	2037751	0
8823930	8106971	0	16930901	0	2859103
0	154153		154153	0	1062241
2222897	66744		2289641	56066	0
787610	0	0	787610	0	25590
273143	162256	0	435399	0	0
422521	0		422521	0	77479
1882235	4946		1887181	0	0
697695	23175		720870	0	357123
4161848	286336	0	4448184	0	351816
0	349325		349325	0	8047
624278	110722		735000	0	0
1256101	193899		1450000	0	0
0	403781		403781	0	504689

Figures for the previous year 2010-11 Dr. Cr.		Name of the Project	Receipt upto 1.4.2011	Receipt During the year	Total as on 31.3.2012
74508	0	TRG PROGRAM ON HWM DLH BANGALORE	298032	0	298032
1491627	0	Upgradation of Course Material	1096000	1644000	2740000
0	279358	Verifiable Energy Savings 2010-11	340750	0	340750
40110	0	Verifiation of reported Data of DC's	219060	0	219060
0	850467	WEST THIRD PARTY INDEPENDENT EVALUATION	5071556	3676751	8748307
14329333	25819266		211151022	30900728	242051750

sd-
Group Head (Fin.)

sd-
Secretary

AS PER OUR SEPARATE REPORT OF EVEN DATE ATTACHED
FOR AWATAR & CO.
CHARTERED ACCOUNTANTS
REGN NO.- 000726N

Place : New Delhi
Date : 25.09.2012

Exp upto 01.04.2011	Expen. During the year	Written down value of assets	Total as on 31.3.2012	Balance DR.	Balance CR.
372540	0		372540	74508	0
2587627	152373		2740000	0	0
61392	4634		66026	0	274724
259170	237002		496172	277112	0
4221089	1914364	0	6135453	0	2612854
195524750	32708436	3785380	235615830	11204241	17640162

sd-
Dy. Director General

BRIJENDRA AGRAWAL
PARTNER
M. No. 87787

Schedule: 4 Current Liabilities & Provisions

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
A: Current Liabilities		
Sundry Creditors	3018901	2280474
Advance Subscription	26927	24030
Library Deposit-HQ	0	0
Others Payable-HQ	25916028	24843757
Others Payable-RPMGs	7490816	3546358
Unspent Balance of Plan Grant-in-Aid	0	25478922
Payable to CPF	21080585	4916606
Sub Total A	57533257	61090147
B : Provisions		
<u>Gratuity</u>		
As per last Account	120908076	81830614
Add : Provision during the year	21622405	51257579
Less: Payments during the year	19036713	12180117
Closing Balance	123493768	120908076
Sub Total B	123493768	120908076
TOTAL(A+B)	181027025	181998223

Schedule No. 5 Fixed Assets

SUMMARY

S. No.	Description of Asset	COST			
		As on 1.4.2011	Addition during the year	Sale/ Trf. written off during the year	Total as on 31.3.2012
A	NON PLAN				
1	Land	258,786	0	0	258,786
2	Building	3,247,183	0	0	3,247,183
3	Plant & Machinery	1,945,049	38,140	0	1,983,189
4	Electrical Equipments	576,698	26,600	157	567,810
5	Office Equipments	3,963,872	59,041	301	4,022,612
6	Computer	5,900,383	165,790	6	6,066,167
7	Furniture & Fixtures	2,019,122	42,300	10,828	2,085,925
8	Vehicles	2,742,075	820	1,707	2,741,188
9	Audiovisual Equipments	1,284,011	0	447	1,283,564
10	Books	3,599,791	0	0	3,599,791
	TOTAL A	25,536,970	332,691	13,446	25,856,215
	TOTAL B	230,513,585	123,222,510	48,536,961	305,199,134
	TOTAL (A+B)	256050555	123555201	48550407	331055349

SHEET

DEPRECIATION				WRITTEN DOWN VALUE	
Depreciation as on 1.4.2011	Depreciation during the Year	Sale/ Trf. written bk	Total upto 31.3.2012	Written Down Value As at 31.3.2012	Written Down Value As at 31.3.2011
0	0	0	0	258,786	258,786
3,041,986	19,221	0	3,061,207	185,976	205,197
1,832,190	22,647	0	1,854,837	128,352	112,859
482,074	10,863	0	492,937	74,873	59,293
3,692,581	48,991	0	3,741,572	281,040	271,291
5,898,861	75,467	0	5,974,328	91,839	1,522
1,789,586	27,519	0	1,817,105	268,820	229,536
2,328,924	61,833	0	2,390,757	350,431	413,151
1,260,376	3,473	0	1,263,849	19,715	23,635
3,599,791	0	0	3,599,791	0	0
23,926,369	270,014	0	24,196,383	1,659,832	1,610,601
133,712,131	15,372,508	0	149,084,639	156,114,495	96,801,454
157638500	15642522	0	173281022	157774327	98,412,055

Schedule No. 5 Fixed Assets

SUMMARY

S. No.	Description of Asset	COST			
		As on 1.4.2011	Addition during the year	Sale/ Trf. written off during the year	Total as on 31.3.2012
B	PLAN				
1	Building	22796184	9,924,755	0	32,720,939
2	Plant & Machinery	26232674	50,993,947	132	77,226,489
3	Electrical Equipments	4265268	760,955	0	5,026,223
4	Office Equipments	6948831	9,513,809	0	16,462,640
5	Computer	67085637	4,680,383	2	71,766,018
6	Furniture & Fixtures	5784195	36,740	61	5,820,874
7	Vehicles	1963627	0	0	1,963,627
8	Audiovisual Equipments	2152108	400,511	7	2,552,612
9	Laboratory Equipments	12418349	0	0	12,418,349
10	Books	2963378	1,120,794	0	4,084,172
11	BUILDING CEETE CENTRE	24563241	40,536,128	0	65,099,369
12	Software	4449601	5,075,033	0	9,524,634
13	Capital Work in progress	48536759	0	48,536,759	0
14	EPABX SYSTEM	353733	179,455	0	533,188
	TOTAL B	230513585	123222510	48536961	305199134

SHEET

DEPRECIATION				WRITTEN DOWN VALUE	
Depreciation as on 1.4.2011	Depreciation during the Year	Sale/ Trf. written bk	Total upto 31.3.2012	Written Down Value As at 31.3.2012	Written Down Value As at 31.3.2011
10,774,744	1,202,144	0	11,976,888	20,744,051	12,021,440
21,868,099	8,279,946	0	30,148,045	47,078,444	4,364,575
2,979,333	249,964	0	3,229,297	1,796,926	1,285,935
5,738,774	895,705	0	6,634,479	9,828,161	1,210,057
65,807,202	2,180,509	0	67,987,711	3,778,307	1,278,435
3,699,339	210,316	0	3,909,655	1,911,219	2,084,856
1,070,113	134,026	0	1,204,139	759,488	893,514
1,724,846	94,124	0	1,818,970	733,642	427,262
12,418,349	0	0	12,418,349	0	0
2,952,672	571,103	0	3,523,775	560,397	10,706
0	0	0	0	65,099,369	24,563,241
4,449,601	1,522,510	0	5,972,111	3,552,523	0
0	0	0	0	0	48,536,759
229,059	32,161	0	261,220	271,968	124,674
133712131	15372508	0	149084639	156114495	96801454

Schedule No. 5 Fixed Assets

SUMMARY

S. No.	Description of Asset	COST			
		As on 1.4.2011	Addition during the year	Sale/ Trf. written off during the year	Total as on 31.3.2012
C	PROJECTS				
1	Land	627,000	0	0	627,000
2	Building	5,940,529	0	0	5,940,529
3	Plant & Machinery	91,762	0	0	91,762
4	Electrical Equipments	94,401	0	0	94,401
5	Office Equipments	304,368	0	0	304,368
6	Computer	0	0	0	0
7	Furniture & Fixtures	154,740	0	0	154,740
8	Vehicles	97,314	0	0	97,314
9	Audiovisual Equipments	152,741	0	0	152,741
10	Laboratory Equipments	0	0	0	0
11	Books	0	0	0	0
	TOTAL	7,462,855	0	0	7,462,855

SHEET

DEPRECIATION				WRITTEN DOWN VALUE	
Depreciation as on 1.4.2011	Depreciation during the Year	Sale/ Trf. written bk	Total upto 31.3.2012	Written Down Value As at 31.3.2012	Written Down Value As at 31.3.2011
0	0	0	0	627,000	627,000
2,432,707	350,782	0	2,783,489	3,157,040	3,507,822
91,735	4	0	91,739	23	27
94,133	40	0	94,173	228	268
304,203	24	0	304,227	141	165
0	0	0	0	0	0
153,743	100	0	153,843	897	997
97,307	0	0	97,307	7	7
152,689	8	0	152,697	44	52
0	0	0	0	0	0
0	0	0	0	0	0
3,326,517	350,958	0	3,677,475	3,785,380	4,136,338

Schedule : 6 Current Assets, Loans & Advances

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
A: Current Liabilities		
Sundry Creditors	3018901	2280474
Advance Subscription	26927	24030
Library Deposit-HQ	0	0
Others Payable-HQ	25946040	24843757
Others Payable-RPMGs	7563820	3546358
Unspent Balance of Plan Grant-in-Aid	0	25478922
Payable to CPF	21080585	4916606
Sub Total A	57636273	61090147
B: Provisions		
Gratuity		
As per last Account	120908076	81830614
Add : Provision during the year	21622405	51257579
Less: Payments during the year	19036713	12180117
Closing Balance	123493768	120908076
Sub Total B	123493768	120908076
TOTAL(A+B)	181130041	181998223
Loans & Advances		
i) HBA Loans to Employees	0	13188
ii) Conveyance Advance to Staff	10600	13750
iii) Festival Advances to Staff-HQ	62850	60150
iv) Festival Advances to Staff-RPMGs	60675	55650
v) Adv.Recov from Staff-HQ	434576	47665
vi) Adv.Recov. from Staff-RPMGs	2168881	1030694
vii) Adv. Recov.from Others-RPMGs	244282	220777
viii) Others Reco -RPMGs	5105381	476104
ix) LTC/TTA/APO.ADV.	0	6000
x) Security Deposit/E.M-HQ	1013071	1362970
xi) Security Deposit/E.M.-RPMGs	998504	873554
xii) Others Recov H.Q.	1187647	7837283
xiii) TDS- HQ	14568068	16489388
xiv) TDS-RPMGs	12418982	15296366
xv) Advance Rent	0	30000
TOTAL	38273517	43813540
GRAND TOTAL	123179351	145876911

Schedule: 7 Excess of Expenditure over Income

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
Opening Balance	202666778	200560788
LESS/ ADD		
Excess of Income over Expenditure / (Excess of Expenditure over Income)	31580831	2105990
TOTAL	234247609	202666778

Schedule:8 Activity Revenue

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
Receipt from consultancy & Trg. Prog.	117883113	132519713
Self run Programmes	43334941	33991534
Reimbursement of Assg. & Prog.Exp.	0	12344571
APO Prog. Receipt	0	1798649
TOTAL	161218054	180654466

Schedule:9 Receipts from Publication

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
Sale of NPC Journal	49738	73885
Sale of NPC Publication	0	0
ROYALTY	50000	22210
TOTAL	99738	96095

Schedule:10 Other Receipts

Particulars	Year ended 31.03.2012	Year ended 31.03.2011
PGD/PAW appliction Fees	0	3350000
Interest receipt	4725044	4535230
Misc. receipt	1632553	1215091
Profit on sale of asset	16834	9151843
CONFERENCE RECEIPTS	0	33000
Rent receipt	0	1000000
Lab receipt	0	40910
Modvat service tax	654223	451971
NCS Exmination Receipts	0	118342
Reimbush.of EPIF Exp.	0	6490358
Difference in exchange	24658	
TOTAL	7053312	26386745

Schedule No:11 Employees Remuneration & Benefits

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
			Hq
		1	2
1	Salary & Allowances/ Stipend	-	84467430
2	Contributory Provident Fund	-	10209013
3	Gratuity	-	21622405
4	Employee's Welfare CGHS	-	1443345
5	Non-Productivity Linked Bonus	-	365039
6	Leave Encashment	-	11214828
7	Canteen & Welfare	-	254261
	TOTAL	-	129576321

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
91539673	176007103	176007103	172816315
0	10209013	10209013	9794117
0	21622405	21622405	51257579
0	1443345	1443345	4534940
290136	655175	655175	681261
0	11214828	11214828	7345495
380856	635117	635117	781472
92210665	221786987	221786987	247211180

Schedule No:12 Office & Administrative Expenses

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
			Hq
		1	2
1	AMC & Maintainence	-	454470
2	Audit Fees	-	71695
3	G B MEETING	-	87111
4	Bldg.&House Keeping & rent	-	4769210
5	Development of Business Activity	-	775608
6	Examination Expenses NCES	-	
7	Expert Fees	-	486822
8	Legal & Professional Charges	-	175467
9	Printing & Stationery	-	147916
10	Programme Activity Exp.	-	9716197
11	Promotional work in Hindi	-	13256
12	Specilist Charges/Publ. W/Off	-	
13	MSME-LMCS.Exp.	-	804674
14	Telephone & Postage	-	887200
15	Travelling Allowance/L.C/LTC.	-	1376055
16	Vehicle Maintenance	-	254280
17	Arrear of Service tax	-	0
	TOTAL	-	20019961

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
7721	462191	462191	254677
	71695	71695	71695
0	87111	87111	0
3522075	8291285	8291285	3795115
96566	872174	872174	1670194
	0	0	27371
4287295	4774117	4774117	2231832
102764	278231	278231	282186
1292779	1440695	1440695	1389598
17590328	27306525	27306525	44938677
13400	26656	26656	81562
1029390	1029390	1029390	674053
	804674	1364535	1364535
1638352	2525552	2525552	2506457
3447389	4823444	4823444	4553662
1079	255359	255359	94060
1024327	1024327	1024327	0
34053465	54073425	54073425	63935675

Schedule No:13 ACCELERATED PRODUCTIVITY CAMPAIGN XI YEAR PLAN

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
		Hq	Hq
		1	2
1	Knowledge Management	3,326,255	
2	Productivity Promotion & Dissemination	8,674,164	
3	World Class Centre	5,613,192	
4	CEETE CENTRE	5,999,517	
5	LEAN MANUFACTURING	4,367,196	
6	ONE YEAR P.G.PROGM.		
7	Eco Product International fair		
	TOTAL	27,980,324	0

Schedule No 14 Miscellaneous & Other Charges

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
		Hq	Hq
		1	2
1	Misc.Expenses	-	103708
2	Advertisement	-	
3	Subscription to Journal/Periodical	-	77257
4	Printing of NPC Journal	-	
5	Maintenance of lab	-	11747
	TOTAL	-	192712

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
	0	3326255	3509718
291824	291824	8965988	5082136
	0	5613192	2814487
	0	5999517	4262246
	0	4367196	0
	0	0	4413197
	0	0	35300022
291824	291824	28272148	55381806

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
1593543	1697251	1697251	1040364
	0	0	0
	77257	77257	70954
	0	0	0
	11747	11747	0
1593543	1786255	1786255	1111318

Schedule No:15 Interest & Finance Charges

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
			Hq
		1	2
1	Interest on HBA/Bank charges / Conveyance advance/CPF/OD etc.	-	2135419
	TOTAL	-	2135419

Schedule No:16 International Cooperation

Year ended 31.03.2012			
S.no	Item of Expenditure	Plan	Non-Plan
			Hq
		1	2
1	APO Programme	-	75716
2	APO Programme (Sponsored)	-	102266
	TOTAL	-	177982

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
25423	2160842	2160842	4152943
25423	2160842	2160842	4152943

Year ended 31.03.2012			
Non-Plan		Grand Total	Year ended
RPMGs	Total	Year ended 31.3.12	31.03.2011
3	4=(2+3)	5=(1+4)	6
21234	96950	96950	303652
102266	102266	102266	1125975
21234	199216	199216	1429627

NATIONAL PRODUCTIVITY COUNCIL

Schedule No 17: Notes of the Accounts for the year ending on 31st March 2012

A. GENERAL

- i) Previous year figures have been regrouped and rearranged to the extent required.
- ii) Schedule No 1 to 16 forms integral part of accounts.

B. BALANCE SHEET

- i) Current Liabilities, Sundry Debtors, Loan and Advances are subject to confirmation.
- ii) Schedule 3: Project account relates to projects sponsored by various agencies.
 - a) Net credit balances arrived at receipts minus capital and revenue expenditure.
 - b) Net debit balances arrived at capital and revenue expenditure minus receipts.

C. INCOME AND EXPENDITURE ACCOUNTS

INCOME	AMOUNT (Rs.)
Grant-in-aid Plan	
a) Receipt during the year	20000000
b) Balance brought forward from last year	25478922
Total	45478922
Less:	
i) Assets purchased during the year	24097674
Balance amount included in current year's income	21381248
ii) Following provisions have been made during the year:	(Amount in Rs.)
a) Provision for Gratuity after adjustment of payment made during the year amounting to Rs.123493768/-	21622405/-
b) No provision has been made towards leave encashment, which according to rules is payable only on retirement and resignation.	

D) CONTINGENT LIABILITIES

- i) Bank Guarantee of **Rs 349.25 LAKHS** - furnished in favour of clients against consultancy jobs.

Sd/-
(Group Head(F))

Sd/-
(Secretary)

Sd/-
(Dy. Director General)

NATIONAL PRODUCTIVITY COUNCIL

Significant Accounting Policies for the year ending on 31st March 2012

1. ACCOUNTING CONVENTION

The accounts have been prepared using historical cost convention unless otherwise stated and as per the accrual method of accounting.

2. INVENTORY VALUATION

Stock of NPC Journal and Publications are valued at selling price.

3. INVESTMENTS

Investments of earmarked funds for Gratuity, amounting to Rs. 25798292/- have been made in banks and post office deposits.

4. FIXED ASSETS AND DEPRECIATION

- a) Fixed assets are stated at historical cost less depreciation.
- b) Depreciation has been provided in the accounts on diminishing balance method at the rates prescribed in the Income Tax Rules, 1962 from time to time.

5. EMPLOYEES BENEFITS

- a) Contribution to Provident Fund is accounted for on accrual basis with corresponding contribution to recognized CPF Trust. The NPC's contribution is charged to Income & Expenditure Account.
- b) The liability to gratuity is provided on actuarial valuation basis.
- c) The liability to leave encashment is provided on payment basis.
- d) Interest payable/recoverable on building and vehicle advances have been accounted for on payment/receipt basis.

6. INCOME AND EXPENDITURE RECOGNITION

- a) Income
 - i) Following income have been accounted for on utilization basis:
 - Grant-in-aid from Government and other agencies to the extent utilized:
 - Plan
 - Non-Plan
 - ii) Following income have been accounted for on receipt basis
 - Receipts from publications
 - Programme/Seminar/Conference receipts
 - Other receipts
- b) Expenditure
 - Expenditure has been accounted for on accrual basis.
 - Subsidies to LPC's have been accounted for on payment basis.
- c) Project Financed by Various Agencies.
 - Net balance of receipts and expenditure (Capital and Revenue) have been directly shown in Balance sheet

Sd/-
(Group Head(F))

Sd/-
(Secretary)

Sd/-
(Dy. Director General)

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