

# NATIONAL PRODUCTIVITY COUNCIL (NPC)

## OFFICER PROFILE / CURRICULUM VITAE

### 1. BASIC INFORMATION

|                             |                              |                                                                                     |
|-----------------------------|------------------------------|-------------------------------------------------------------------------------------|
| Name                        | Rajeev Gupta                 |  |
| Designation                 | Deputy Director              |                                                                                     |
| Group / Division            | Information technology       |                                                                                     |
| Regional / Branch Office    | NPC-Head Quarter, New Delhi  |                                                                                     |
| Official Email              | rajeev.gupta@npcindia.gov.in |                                                                                     |
| Official Contact No.        | 011-24607335                 |                                                                                     |
| Discipline / Specialization | Industrial Engineering (IE)  |                                                                                     |

### 2. AREAS OF EXPERTISE

- Industrial Engineering
- Geomatics
- Architecture

### 3. PROFESSIONAL SUMMARY

IT professional with experience in planning, organizing, and conducting training programmes on technical and non-technical topics through webinars, online courses, and residential programmes. Skilled in providing IT support, maintaining computer systems, installing hardware and software, troubleshooting technical issues, and assisting in IT-related procurement activities. Experienced in providing IT consultancy services, preparing reports and training materials, coordinating meetings, and communicating with prospective clients to promote organizational services. Committed to improving organizational productivity, enhancing participants' knowledge and skills, and supporting the effective implementation of IT services, training programmes, and consultancy assignments.

### 4. EDUCATIONAL QUALIFICATIONS

| Qualification                                       | Specialization / Subject | Institution / University       | Year      | Remarks |
|-----------------------------------------------------|--------------------------|--------------------------------|-----------|---------|
| Post Graduate Certificate in Industrial Engineering | Industrial Engineering   | AIP, NPC, Chennai, T.N., India | 2008-2009 |         |

|         |                                                            |             |           |
|---------|------------------------------------------------------------|-------------|-----------|
| M. Tech | Geomatics (GIS, GPS, Surveying, Remote Sensing, DIP, etc.) | IIT-Roorkee | 2005-2007 |
| B. Arch | Design and Architecture                                    | IIT-Roorkee | 2000-2005 |

## 5. PROFESSIONAL EXPERIENCE

| Organization                                | Designation        | Period             | Key Responsibilities                                        | Key Achievements                                                                           |
|---------------------------------------------|--------------------|--------------------|-------------------------------------------------------------|--------------------------------------------------------------------------------------------|
| IT Division, NPC-HQ, New Delhi              | Deputy Director    | 2022- till Present | RTI Audit, Training, Consultancy, Administrative Activities | Trained more than 200 Professionals, Completed more than 75 RTI Audits                     |
| Industrial Engineering, RD-Kanpur, NPC      | Deputy Director    | 2016-2022          | Consultancy, Training, Administrative Activities            | Completed Projects in PSUs like ALIMCO. Airport Authority of India, Integral Coach Factory |
| Industrial Engineering, RD-Gandhinagar, NPC | Assistant Director | 2009-2015          | Consultancy, Training, Administrative Activities            | Completed Projects for Industries like Zydus, Transpex, Styrolution, Bhagwati Filters      |

## 6. KEY PROJECTS / ASSIGNMENTS

| Project / Assignment                                             | Role / Responsibility   | Duration   | Outcome / Impact                           |
|------------------------------------------------------------------|-------------------------|------------|--------------------------------------------|
| Production Norms in Shanker Packaging and Stitching Table Design | Team Leader/Team Member | Six Months | Client's Appreciation for the project work |

|                                                                                                                                                                             |                                                     |              |                                                                     |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------|--------------|---------------------------------------------------------------------|
| Post Modernization Manpower Rationalization and Restructuring Study of Artificial Limbs Manufacturing Corporation (ALIMCO) of India, Kanpur                                 | Project Management and Execution                    | Four Months  | Client accepted the work with appreciation                          |
| 5 'S' Implementation at Bheerpur Construction Depot, Allahabad of GMR Company under Dedicated Freight Corridor of Government of India                                       | Team Member, Training and Hand Holding              | Three Months | GMR Implemented the recommendations of the report                   |
| Directorate General of Quality Assurance (under Ministry of Defence, GoI.) manpower restructuring study, Jabalpur Unit, M.P.                                                | Team Member                                         | Three Months | Ministry of Defence, GoI appreciated the work                       |
| Impact Evaluation Study of the Aids and Assistive Devices provided by Artificial Limbs Manufacturing Corporation (ALIMCO) of India under Rashtriya Vayoshri Yojana", Kanpur | Conducting Study and Interacting with beneficiaries | Six Months   | Covered more than 50,000 beneficiaries as part of Impact Evaluation |
| "Cycle Time Reduction in Furnishing Division of ICF", Integral Coach Factory; Chennai                                                                                       | Conducting Synchronous Mgt Study                    | Two Months   | 15% reduction in Cycle Time                                         |

## 7. TRAINING / CERTIFICATIONS

| Training / Certification                                                                                                         | Institution / Issuing Body | Year | Remarks |
|----------------------------------------------------------------------------------------------------------------------------------|----------------------------|------|---------|
| Asian Productivity Organization Training Program: - "Certified Productivity Practitioners Course for NPOs at Manila, Philippines | APO, Tokyo, Japan          | 2017 |         |

|                                                                                                     |                                                                       |      |
|-----------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------|------|
| Certificate in Schedule 4 of Food Safety and Standards (Licensing & Registration) Regulations, 2011 | Ministry of Health & Family Welfare, Government of India              | 2019 |
| Certificate in Inspection of Warehouses under New Registration Rules                                | Warehousing Development and Regulatory Authority, Government of India | 2016 |

## 8. PUBLICATIONS / PAPERS / PRESENTATIONS

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## 9. AWARDS / RECOGNITIONS

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## 10. OTHER RELEVANT INFORMATION

*Declaration: I hereby declare that the details furnished above are true and complete to the best of my knowledge and belief.*



Signature of the Officer  
Name: [Rajeev Gupta]